Typed: May 28th, 2019

The regular monthly meeting of the Board of Supervisors of Cass Township was held on Wednesday, April 24th, 2019 at the Township’s Municipal Building, Duncott, PA.

Present at the meeting were:

Mary Lou Bergan, Chris Ternowchek, Albert T. Barnes & Bob Helt.

Brenda Helt calls the meeting to order.

All recited the Pledge of Allegiance to the Flag.

Meeting start time: 6:39pm.

Roll Call of Officers:


Other attendance/absentees:

Donald G. Karpowich, Solicitor – present.

Evelyn J. Bergan, Secretary – present.

Richard C. Clink, Chief CTPD – present.

Chairperson Helt states that the minutes from the March 2019 minutes have been placed at each seat. Helt makes a motion to dispense the reading of the minutes and to accept them as printed if there are no corrections or omissions. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Helt calls for discussion from the audience.

Albert Barnes – introduced himself and stated that he is running for Magistrate District Judge (Tremont) and gives an overview of his opinion on how the current Judge’s court is being run and states that he will be a full-time Judge and will be in office (5) days a week, in addition to, anytime he is needed by law enforcement, etc.

Chris Ternowchek, Flag Lane – Asks the Board members if they have any plans yet on doing any roads in the Township. Supervisor Brennan states that they need to talk about what roads they want to do. Chris states that she thought the Board would have already had plans in place since

Chairperson/Asst. Treasurer  
BRENDA M. HELT

Vice-Chairperson/Asst. Road Foreman  
JAMES A. WENTZ

Supervisor/Road Foreman  
ELVIN E. BRENNAN JR.

Secretary-Treasurer/Manager  
EVELYN J. BERGAN
it’s already going into May. Chairperson Helt states that she saw the road crew cleaning along the roads today. Chris states that she is inquiring about road projects that would be done by a contractor with bids put out – not work done by the road crew. Supervisor Wentz states that they have to get working on a project. Elvin asks where are we getting the money. James responds we need to get something going with whatever money we have. Chris states there is money showing on the Treasurer’s Report and asked if it can be used for roads. Elvin replies to see where it is on the Budget. Chris asks if there’s money in the Budget for roads repairs. Elvin replies only a certain amount and if more is spent then we’ll be over-budget. Wentz explains to Chris that the Budget is based on respective income for the year – so typically there’s not enough surplus to do a job – but the reserve balances are available for it; he states that’s his opinion and how it was done in the past. Brenda states that the Board was discussing doing a major road this year – and they are trying to get caught up because the roads are bad, but it’s just picking which road because they all need attention.

Hearing no questions or comments; Supervisor Helt closes the discussion.

Helt moves onto the items on the agenda.

Resignation of Howard Goldstein, CPA – Police Pension Plan (John R. Harley) – Helt states that she would like to accept the resignation of Howard Goldstein - who was the CPA for the Police Pension Plan - because he has retired. Helt makes a motion. Wentz seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Appointment – Accounting Firm – Corcoran Hegarty & Associates, LLC – Police Pension Fund (John R. Harley) - Helt states that this accounting firm will be taking over for Howard Goldstein. Helt makes a motion to appoint Corcoran Hegarty & Associates, LLC as the accounting firm for the Police Pension Fund. Wentz seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Authorize Solicitor to Advertise an Ordinance - The Solicitor states that this ordinance was drafted by the Chief of Police; it will establish hours on Township properties (recreation areas, etc.). Helt makes a motion to authorize the Solicitor to advertise the Ordinance (as required by law). Wentz seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Use of Township Baseball Field – Helt states that an email was received from the Washington Hotel Softball Team; and a letter was also submitted by the Wheel Softball Team (both part of the Minersville Softball League) requesting permission to use the Township’s field (Fannie’s) for the upcoming season. Helt makes a motion to grant permission to both teams to use the field with the understanding that they will coordinate their own schedules – and maintain the field. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.
Resolution # 2019-08 – New Fee Schedule – Helt explains that at the last meeting, the Board appointed Light-Heigel & Associates, Inc. to provide the Township with zoning, building, and code enforcement services; and this the new fee schedule. Helt makes a motion to adopt the fee schedule by Resolution # 2019-08. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Treasurer’s Report: Chairperson Helt states that both the Public Summary and the List of Transactions for the month of March 2019 have been placed at each seat for review. Helt makes a motion to accept both of the Treasurer’s reports as printed and to pay all outstanding bills as can be paid at this time. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote. All Treasurer Reports are kept on file in the Township Office for review upon request.

Planning Commission/Engineer’s Report/ARRO Consulting, Inc.: Chairperson Helt states there is nothing to report this month.

Police Report: Chief Richard Clink reads the April 2019 report. He adds that there were several complaints about a property in the High Road area of people going in and out of the property late at night, etc. – and on Friday night, there was quite a gathering of adults and minors from all over the County. Cass, Minersville, and the State Police responded – there were some arrests - and hopefully it made an impact. Helt makes a motion to accept the police report as read. Wentz seconds. Motion passed. Roll Call: Unanimous Favorable Vote. Copies of police reports are on file in the Department and the Township office for review upon request.

Road Foreman’s Report: Chairperson Helt states that the Road Foreman’s report has been placed at each seat. Helt makes a motion to accept the Road Foreman’s report as printed. Wentz seconds. Motion passed. Roll Call: Unanimous Favorable Vote. Copies of all Road Foreman reports are on file in the Township office for review upon request.

Correspondence:

Schuylkill Conservation District – Tire Collection – June 7th, 2019: Helt states that a letter was received from the Schuylkill Conservation District regarding a tire collection event on June 7th, 2019. Drop-off is by appointment only. Anyone interested can obtain an application at the Township office – or you can go onto the Schuylkill Conservation District website for more information. There are regulations you must follow such as a minimum of (15) tires – only passenger car and light tires will be accepted, etc.

Thank you Mike Evans for the Flag Donation for the Schaeffer’s Hill Veteran’s Monument: Helt states that Mr. Mike Evans donated a new flag to replace the tattered one that was flying at the monument; she would like to thank Mr. Evans for doing so. Once the Township can find a bucket truck that will reach the top of the pole, the DPW employees will fly the new flag.
**Old/New Business:**

Chairperson Helt asks the Solicitor if he has anything further to address; he replies that he has nothing more.

**Motion to Adjourn:** With no further business, Chairperson Helt makes a motion to adjourn; Wentz seconds. Motion passed. Meeting adjourned.

**Meeting adjourned.**

**ATTEST:** Brenda M. Helt, Chairperson  
**TIME MEETING ENDED:** 6:54 PM

**ATTEST:** James A. Wentz, Vice-Chairman  
**TIME MEETING ENDED:** 6:54PM

The next regular monthly meeting of the Cass Township Board of Supervisors will be held on Wednesday, May 29th, 2019 at 6:30 p.m. at the Municipal Building, Duncott, PA.