Typed: January 17th, 2019

The regular monthly meeting of the Board of Supervisors of Cass Township was held on Thursday, December 27th, 2018 at the Township’s Municipal Building, Duncott, PA.

Present at the meeting were:

Chris Ternowchek, Mary Lou Bergan, Theresa & Alyssa Cook, and Brian Hansbury of SEDCO.

Brenda Helt calls the meeting to order.

All recited the Pledge of Allegiance to the Flag.

Roll Call of Officers:


Other attendance/absentees:

Donald G. Karpowich, Solicitor – present.

Evelyn J. Bergan, Secretary – present.


Chairperson Helt states that the minutes from the November 2018 Board of Supervisor’s Meeting have been placed at each seat; she makes a motion to dispense the reading of the minutes and to accept as printed if there are no corrections or omissions. Wentz seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Helt calls for discussion from the audience.

Chris Ternowchek, Flag Lane – Asks Elvin when is the Township going to finish patching the Low Road /Jonestown. Elvin states there is no more blacktop available this year – except for maybe one more week; he names areas that work will be done if the Township does get blacktop during that week if it’s available. Chris asks if the Township should have finished it while they were there working on it. This leads to a lengthy discussion among Chris and the Board members about other roads/alleys in the Township where work has been done. Chris asks about an area of Flag Lane that was marked over the summer, but has not yet been fixed – and states that it’s called retaliation. This discussion continues and Chris states that there is also an area of Township property that she is asking to be built up (as was done in other places in the Township).
to take care of the water problems on her property. Supervisor Brennan asks if Chris will be home in the morning; he will stop and she can show him what she is requesting to be done.

Alyssa Cook – 8 Mountain View Lane – Provided a letter to the Supervisors and Solicitor prior to this meeting regarding a request to raise livestock (bottle fed baby goats) in a residential area for a 4H project. Alyssa reads her letter aloud and asks the Board to approve her request. After a lengthy discussion, the Solicitor states that the request will need to be submitted to the Board annually for approval; he then asks the Board for a motion to approve the 4H & FFA Exemption Application with the conditions set forth in the application conditionally upon completing & filing it to be kept on record here at the Township. Wentz made the motion to approve the request. Helt seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Hearing no questions or comments; Supervisor Helt closes the discussion.

Helt moves onto the items on the agenda.

**Brian Hansbury of SEDCO** – Gave a detailed overview of projects in the business park which included the traffic light project in Cass & Foster Townships; the sale of the former Gordon Foods building to Dollar General; the SEDCO shell building; the Tyson expansion; Wegmans; and the date of expiration for the HIDA Board Member appointment. This lead to a lengthy discussion between Brian, the Solicitor, and the Board members.

**Resolution # 18 of 2018** - Helt states that this Resolution is the 2019 Tax Levy and Annual Budget; there is no increase in taxes and the budget is a balanced budget of $756,884.92. Helt makes a motion to accept Resolution # 18 of 2018. Wentz seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

**Resolution # 19 of 2018** – Helt explains that the police have requested to trade-in (3) of their handguns for a rifle. Helt makes a motion to accept the Resolution. Wentz seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

**Resolution # 20 of 2018 – Ronald & Ann Wechcock Payment Plan Agreement** -
**Resolution # 21 of 2018 – Alicia Beach and Scott Watro Payment Plan Agreement** -
Helt states that these Agreements relate to some outstanding Planning & Zoning fees. The Solicitor states the Board needs to take action to enter into both Agreements under the terms and conditions discussed during executive session. Helt makes a motion to accept both Resolutions. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

**Advertise 2019 Meeting Dates** – Helt states the list of dates includes the Reorganization Meeting date for 2020; she makes a motion to advertise. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.
**Auditor Resignation – Chris Ternochek** - Helt reads a letter provided to the Board by Chris Ternochek stating that she will resign as Auditor effective 12/31/2018. Wentz makes a motion to accept the resignation. Helt seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

**Treasurer’s Report:** Chairperson Helt states that both the Public Summary and the List of Transactions have been placed at each seat for review. Helt makes a motion to accept both of the Treasurer’s reports as printed and to pay all outstanding bills as can be paid at this time. Wentz seconds. Motion passed. Roll Call: Unanimous Favorable Vote. All Treasurer Reports are kept on file in the Township Office for review upon request.

**Planning Commission/Engineer’s Report/ARRO Consulting, Inc.:**

Chairperson Helt states there is nothing to report this month.

**Police Report:** Patrolman Bill Kattner reads the December 2018 report. Chris Ternochek asks about restrictions on burning. Officer Kattner replies you can burn from sunrise to sunset; you cannot burn after sunset; you must burn in a barrel with screen over the top; you cannot burn garbage. If someone has a little campfire at night, the police aren’t going to make a big issue of it, but anything other than that is not permitted. Helt makes a motion to accept the police report as read. Wentz seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

**Road Foreman’s Report:** Chairperson Helt states that the Road Foreman’s report has been placed at each seat. Helt makes a motion to accept the Road Foreman’s report as printed. Wentz seconds. Motion passed. Roll Call: Unanimous Favorable Vote. Copies of all Road Foreman reports are on file in the Township office for review upon request.

**Correspondence:** Nothing.

**Old / New Business:**

The Solicitor states that during the executive session, litigation was discussed; and he asks for a motion to approve the filing with the Magistrate for Cass Township against James Croley of 88 Low Road, Pottsville, PA 17901 for $1,291.82 plus costs and attorney’s fees. Helt makes a motion. Wentz seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

**Motion to Adjourn:** With no further business, Chairperson Helt makes a motion to adjourn. Brennan seconds. Motion passed. Meeting adjourned.

**Meeting adjourned.**
ATTEST: Brenda M. Helt, Chairperson       SEAL: 
TIME MEETING ENDED:  7:03 PM

ATTEST: James A. Wentz, Vice-Chairman 
TIME MEETING ENDED:  7:03PM

The next regular monthly meeting of the Cass Township Board of Supervisors will be held on Wednesday, January 30th, 2018 at 6:30 p.m. at the Municipal Building, Duncott, PA.