Typed: July 14th, 2017

The regular monthly meeting of the Board of Supervisors of Cass Township was held on Wednesday, June 28th, 2017 at the Township’s Municipal Building, Duncott, PA.

Present at the meeting were:

Mary Lou Bergan, John Lord, Chris Ternowchek, Craig Schies, Mark Hammer, and John Olenick.

James Wentz calls the meeting to order.

All recited the Pledge of Allegiance to the Flag.

Roll Call of Officers:


Other attendance/absentees:

Donald G. Karpowich, Solicitor – present.

Evelyn J. Bergan, Secretary / Manager – present.


James states that the minutes from the April 26th, 2017 Board of Supervisor’s Meeting have been placed at each seat and he makes a motion to dispense the reading of the minutes and to accept as printed if there are no corrections or omissions. Lynn seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

James calls for public comment on the agenda items or any other discussion.

John Lord, 20 Church Road– Asks for progress report relating to the residence located at 825 Forest Lane. Bill McMullic of ARRO Consulting, Inc. (Code Enforcement) responds that charges were filed with the magistrate and they are waiting for pending charges. There was a discussion about the timeline for the legal process. Mr. Lord asks about getting vehicles removed that are parked on the property for a long time which do not belong to the homeowner. Officer Daley states that he will check on the vehicles to see if they can be removed according to the abandoned vehicle ordinance. Mr. Lord states that if the cars are removed, he’ll clean the
property himself; he goes on to explain that he has had (3) people show interest in buying his home in the last (4) weeks, but once they saw the adjacent property, they all walked away. He states that he has lost quite a few potential buyers because of the property located at 825 Forest Lane. He states that if the cars are removed, he will clean and maintain the property until his home is sold, but he needs help to get it cleaned up. This leads to a discussion between Bill McMullen and Solicitor Karpowich about removing the vehicles utilizing code enforcement/UCC property maintenance. Officer Daley states that police can tag the vehicles as abandoned and if they are not removed within 72 hours, police can have them towed away; he will visit the property this evening and check on the situation.

John Olenick, Amanda Lane – Asked if there was time to check on Blue Lane. James responds yes and within the next (2) weeks or so, the work on Woodside Road will begin so there will be millings that could be utilized in several areas.

Mark Hammer, Forest Lane & Valley Road – States that he knows there is a towing schedule in place, however, Dave Hammer hasn’t been going out on calls and when he gets called he gives the calls to Trail Towing and he’d like it to be fair. James states that to be fair, the very same day that he and Mark spoke about this issue, he saw Dave Hammer towing for the Township on 901 so he doesn’t know how much towing he is or isn’t doing. Officer Daley states that he wouldn’t have a number either unless he went through every single report and counted the tow calls. James states that he spoke to the other Supervisors about it and it’s under consideration, but they are not keeping score so he doesn’t know what else to say about it at this time.

Chris Ternowchek, Flag Lane – States that there was white lines painted on Schaeffer’s Hill Road – and asks if the police plan on sitting there for speeders. Officer Daley states that he personally has not sat there and he cannot speak for other officers. Chris states that she travels that road a lot and the residents who live there are disgusted. Officer Daley states that he will bring it to Chief Clink’s attention to have all officers sit in that area more often.

Hearing no further questions or comments, James moves on to the items on the agenda.

Permit Fee Schedule – (Resolution # 2017-6) – James turns this item over to Bill McMullen of ARRO Consulting, Inc. who explains that the Township’s fee schedules were all separate so Solicitor Karpowich has combined the schedules into one. Bill explains some of the fee and permit changes. Solicitor Karpowich states that they have clarified, consolidated, made it easier to read, and reduced some fees where the Supervisors felt it was warranted. Bill states that he knows the Supervisors have not had a lot of time to review the new schedule, so if there are changes they would like made in the future, another resolution can be passed to enact revisions. Solicitor Karpowich explains the motions that need to be made this evening. James makes a motion to adopt the Resolution (# 2017-6) setting the Fee Schedule as presented. Lynn seconds. Motion passed. Roll call: Unanimous Favorable Vote.
Advertising – Ordinance -- Solicitor Karpowich explains the second motion that is needed is to approve him to advertise an ordinance amending the Cass Township UCC to exempt certain construction activities from requiring a permit under the Code and specifically to allow for the list of exemptions under the code as set forth in the State Code relating to both residential and commercial construction. James makes the motion. Lynn seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Treasurer’s Report: Lynn reads the report. James makes a motion to accept the Treasurer’s report as read and to pay all outstanding bills as can be paid at this time. Lynn seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

All Treasurer Reports are kept on file in the Township Office for review upon request.

Planning Commission:

James states that action is necessary this evening for the Weachock Subdivision and Lot Annexation Plan. Under the guidance and recommendation of ARRO Consulting, Inc., James makes a motion to approve waivers of Sections 504.1.3, 504.2.7, 504.2.8, and 504.2.9. Lynn seconds. Motion passed. Roll Call: Unanimous Favorable Vote. James explains that the waivers are nothing out of the ordinary. James makes a motion to approve the Weachock Subdivision and Lot Annexation Final Plan - Revision # 2 dated 04/18/17. Lynn seconds. Motion passed. Roll Call: Unanimous Favorable Vote.


All police reports are kept on file in the Police Station for review upon request.

Road Foreman’s Report: James states that Elvin is absent this evening so his report will be tabled until next month. However, James makes note that the Woodside Road paving program will take place within the next (2) weeks; and the road crew has been doing quite a bit of patching and they are keeping up with roadside and Township property maintenance.

Correspondence: None.

Old / New Business:

Solicitor Karpowich states that there will be an executive session held this evening after adjournment to discuss real estate and litigation.
Motion to Adjourn: With no further business, James asks for a motion to adjourn. Lynn seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Meeting adjourned.

ATTEST: James A. Wentz, Chairman
TIME MEETING ENDED: 6:59 PM

ATTEST: Lynn M. Schies, Treasurer
TIME MEETING ENDED: 6:59 PM

The next regular monthly meeting of the Cass Township Board of Supervisors will be held on Wednesday, July 26th, 2017 at 6:30 p.m. at the Municipal Building, Duncott, PA.