Typed: April 24th, 2017

The regular monthly meeting of the Board of Supervisors of Cass Township was held on Wednesday, March 29th, 2017 at the Township’s Municipal Building, Duncott, PA.

Present at the meeting were:

Mary Lou Bergan, Chris Ternowchek, and Craig Schies.

James Wentz calls the meeting to order.

All recited the Pledge of Allegiance to the Flag.

Roll Call of Officers:


Other attendance/absentees:

Donald G. Karpowich, Solicitor – absent.

Evelyn J. Bergan, Secretary / Manager – present.

William J. Kattner, Patrolman - Cass Township Police Department – present.

James states that the minutes from the February 22nd, 2017 Board of Supervisor’s Meeting have been placed at each seat and he makes a motion to dispense the reading of the minutes and to accept as printed if there are no corrections or omissions. Elvin seconds. Motion passed.

Roll Call: Unanimous Favorable Vote.

James calls for public comment on the agenda items or any other discussion.

Chris Ternowchek, Flag Lane – Asks if the plow for the pick-up truck is different from the plow on the dump truck. Both Elvin and James reply yes. Elvin states that the pick-up’s plow is 6 inches smaller. Chris states that the Township guys were up in the back plowing with the dump truck again and she tried to tell the driver about the plow sizes and he said they are both the same; she states that they are going to rip out her property markers while using the dump truck. Elvin explained that the plow was off of the pick-up because it was broken. Chris states again that she will lose her property markers because of it. Elvin asks what is supposed to be done if the Township can’t use the pick-up truck. Chris replies don’t plow it. Elvin states that the
Township has to plow the road. Chris states that she told the guys not to plow it with the dump truck anymore – she wants it done with the pick-up since it has a smaller plow.

Hearing no further questions or comments, James moves on to the items on the agenda.

**2017 Road Program – Authorize to Bid** – James states that he, Elvin, and Bill McMullen of ARRO Consulting, Inc. have looked at Woodside Road and there are several areas that they feel need repair so ARRO Consulting, Inc. has put a bid packet together. Basically, the repair will start from the intersection of Forest Lane and go roughly 2100 feet up Woodside Road. The job includes, but is not limited to, the full depth pavement replacement, base repair, and bituminous leveling and overlay. The cost of the project is estimated around $100,000. James makes a motion to advertise for bids for the 2017 Road Program for Woodside Road. Elvin seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

**Use of Field Requests** – James states that (2) letters of interest were received for the use of Condor’s Field. The first letter is from Shane Ryan who is representing Minersville Fire-Rescue Softball Team – his letter formally requests the use of the Condors Baseball Field from April through the end of August – they will provide copy of insurance documents once they are finalized. The other letter comes from Charlie Roberts who also requests the use of the field on behalf of Minersville Little League. James states that the adult softball team usually handles the maintenance of the field. James asks for a motion to grant approval for use of the field for both the Minersville Fire-Rescue Softball Team and Minersville Little League. Elvin adds that both organizations will need to work together for scheduling and maintenance of the field (grass/weed cutting, garbage removal, etc.). Lynn makes a motion to approve the use of the field as discussed. James seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

**Treasurer’s Report:** Lynn reads the report. James makes a motion to accept the Treasurer’s report as read and to pay all outstanding bills as can be paid at this time. Elvin seconds. Motion passed. Roll Call: Unanimous Favorable Vote. All Treasurer Reports are kept on file in the Township Office for review upon request.

**Planning Commission:** James states that there was no meeting held in March. However, the Planning Commission and the Engineers have been working with Wegman’s throughout this year on plans for an expansion at their site in the Highridge Business Park. Based on recommendations from the Planning Commission and ARRO Consulting, Inc. there are several waivers they would like the Board to approve and they have indicated that the Board can take action on all of them at one time. In reference to a letter dated March 29th, 2017, submitted by ARRO Engineering and signed by William McMullen and Nicole Schwenk, James makes a motion to approve the (9) waivers requested by Wegman’s and recommended by ARRO Consulting, Inc. - Lynn seconds. Motion passed. Roll Call: Unanimous Favorable Vote.
James states there is a second item that needs to be addressed - ARRO Consulting, Inc. is recommending that the Board grant conditional Preliminary Plan approval with the conditions listed:

1 - Address comments contained in the ARRO review correspondence dated November 4, 2016.
2 - Obtain Schuylkill Conservation District approval.
3 - Receive comments from the Schuylkill County Planning Commission.
4 - Submit a formal request for the SALDO waivers.
5 - Resolve or obtain relief through application to the Cass Township Zoning Hearing Board for the zoning items contained in the ARRO review correspondence of November 4, 2016.

James makes a motion to grant conditional Preliminary Plan approval with the (5) conditions as read. Lynn seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

**Police Department:** Patrolman William Kattner reads the report submitted by Chief Richard Clink. James calls for a motion to accept the police report as read. Elvin makes the motion. James seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

All police reports are kept on file in the Police Station for review upon request.

**Road Foreman’s Report:** Elvin reads the report. James makes a motion to accept the Road Foreman’s Report as read. Lynn seconds. Motion passed. Roll Call: Unanimous Favorable Vote. All Road Foreman Reports are kept on file in the Township Office for review upon request.

**Correspondence:** None.

**Old/New Business:**

James states that the road bids and the insurance bids should both be in for next month’s meeting – and he believes that the advertising of the ordinance for street signs and road markings will be done before the next meeting as well. James asks if anyone has any questions.

Chris Ternowechek, Flag Lane – Asks when cleaning out drains, why do the road crew guys just leave the debris from the drains instead of removing it. James states that during this time of year it is difficult because the spreaders are on the trucks, but he usually instructs them to take the backhoe and fill the bucket. Chris replies that it’s not only these guys – it was the other guys too - and it’s all year round – they clean the leaves out and leave them in a pile and then when we get a heavy rain, the leaves end up back in the drain. Elvin states that recently they have been
cleaning out drains and have filled the dump truck with debris. James states it may depend on their location – if they think it’s ok to leave it, they will. Chris states that the drain will just back-up again. James asks Elvin to discuss it with the guys and he agrees.

Motion to Adjourn: With no further business, James makes a motion to adjourn. Elvin seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Meeting adjourned.

ATTEST: James A. Wentz, Chairman
TIME MEETING ENDED: 6:43 PM

ATTEST: Elvin E. Brennan, Jr., Vice-Chairman
TIME MEETING ENDED: 6:43 PM

The next regular monthly meeting of the Cass Township Board of Supervisors will be held on Wednesday, April 26th, 2017 at 6:30 p.m. at the Municipal Building, Duncott, PA.