Typed: May 23rd, 2016

The regular monthly meeting of the Board of Supervisors of Cass Township was held on Thursday, April 28th, 2016 at the Township’s Municipal Building, Duncott, PA.


Chairman James Wentz called the meeting to order.

All recited the Pledge of Allegiance to the Flag.

Roll Call of Officers:


Donald G. Karpowich, Solicitor – present.

Evelyn J. Bergan, Secretary / Manager – present.

Richard C. Clink, Chief CTPD – present.

Lynn Schies, Treasurer – present.

James states that the minutes from the March 31st, 2016 Board of Supervisor’s Meeting have been placed at each seat. There is one typo that was found after the copies were printed and since has been corrected. James makes a motion to dispense the reading of the minutes and to accept as printed if there are no other corrections or omissions. Elvin seconds; motion passed. Roll Call: Unanimous Favorable Vote.

James calls for discussion from the audience on the agenda items. Please raise your hand, state your name, and address for the record. Hearing nothing from the audience, James moves on to the items on the agenda.

Part-time As Needed Road Crew Hire - James states that as mentioned at the last meeting, the Township is in need of part-time as needed road crew workers. One application was received from Sam Ceganiick. James makes a motion to hire Sam on a part-time as needed basis - $15.00 per hour; no benefits. Elvin seconds. Motion passed. Roll Call: Unanimous Favorable Vote.
**Summer Seasonal New Hire** – James states that every year the Township hires summer seasonal help for the road crew who are typically college or late high school kids. One application was received from Mitchell Haney; he is available in mid-May. James calls for a motion to hire Mitchell for the seasonal summer position - $8.00 per hour; no benefits. Elvin makes the motion. James seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

**Ramp Repair Quotes** – James explains that the ramp at the front entrance to the building is in need of repair. Since January, the Board has been looking at several options, but to replace the entire ramp, it is very costly and since the Township does not own the property, it’s difficult to obtain funding for such projects - so the consensus is to repair what we have and restore it to a usable state – which would be to use the existing footers and replace approximately 14 feet of the ramp, patch the other areas, and replace the railing as it is now. The first estimate was from Williams Contracting from Pottsville in the amount of $4,800. The second estimate was from Graydu & Son Concrete from South Maple Avenue, Pottsville, PA in the amount of $2,500. The estimates were comparable. James makes a motion to accept the quote from Graydu & Son Concrete in the amount of $2,500 to repair the ramp as discussed. Elvin seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

**Sale of 2002 Police Impala** - James explains that there were (2) bids received. The first is from Richard Clink in the amount of $400.00. The second bid is from Craig Schies in the amount of $150.00. James makes a motion to accept the bid from Rick Clink in the amount of $400.00. Elvin seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

**Cherry Valley Waterline** – James states that Alfred Benesch is working on this project and they have asked if the Board would authorize them to act as Agent to apply for the Highway Occupancy Permit (HOP) for the project. James makes a motion to authorize Alfred Benesch as the Applicant Agent in order for them to apply for the HOP as discussed. Elvin seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

**Treasurer’s Report** – Lynn reads the report. Reports are kept on file in the Township Office for review upon request. James makes a motion to accept the Treasurer’s Report as read and to pay all outstanding bills as can be paid at this time. Elvin seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

**Planning Commission** – James states there was no submissions. No meeting.

**Police Report** – Chief Rick Clink read the April 2016 report. Rick explains that the patrol miles for the month are way down and the reason is due to State certification training which is mandatory at this time of the year for all police officers. He goes on to explain that another one of our officers is also on military duty. The patrol miles will resume shortly. Rick also announces the County Wide Burn Ban that is now in effect until May 22nd – he explains it will remain in effect unless the County decides to lift it in the event we receive rain – otherwise it’s in
effect until May 22nd. Also, there’s a County initiative offered to municipalities to get rid of any medications that residents may have at their homes and would like to dispose of—they can do so safely by bringing it to the Police Department/Municipal Building this Saturday (04/30/2016). Officer Daley will be here to answer questions and to collect the unwanted/unused medications during the hours of 10am-2pm for anyone wishing to participate in the drop-off.

James makes a motion to accept the police report as read. Elvin seconds. Motion passed. Roll Call: Unanimous Favorable Vote. Police reports are on file in the Station for review upon request.

Road Foreman’s Report — Elvin read the report. James made a motion to accept the report as read. Elvin seconds. Motion passed. Roll Call: Unanimous Favorable Vote. Reports are on file for review upon request.

Presentation by John Matz, Schuylkill County Emergency Management Coordinator — John introduces himself to the audience and states that he would like to address the importance of Emergency Management within the County. Each municipality under the Pennsylvania Emergency Management Service Code is required to have an Emergency Management Coordinator (EMC), as well as, an Emergency Operations Plan and an Emergency Operations Center. John goes on to state that Cass Township is fortunate to have a fine candidate who has been in place as EMC for a few years and introduces John Kellman Jr. John (Matz) explains that John (Kellman) has worked with the Emergency Management Agency (EMA) on numerous occasions and states that about (2) years ago, he was presented with his basic certification. Since then, he has continued to do an independent study program where he has worked with the EMA and he has completed his advanced certification, as well as, his professional certification. John (Matz) presents John (Kellman Jr.) with both certifications. The audience applauds. James Wentz thanks both John Matz and John Kellman Jr.

Correspondence —

Schuylkill County Burn Ban — James states that as Chief Clink has stated, there is a burn ban starting on April 22nd (noon) and ending on May 22nd (noon).

Memo 2016 MMO Payment — James tables this item once again; he would like to discuss it with the Solicitor.

Resignation Letter — James states that a resignation letter was received from Mike Kulpevague. James reads the letter; it is as follows: Please note that I hereby resign my position of Cass Township Supervisor only. I will continue to serve as a member of the Highridge Improvement District Authority since it meets only quarterly. My resignation is effective as of April 28th, 2016, and is submitted for personal reasons. Sincerely, C. Michael Kulpevague; dated: 04/16/2016. James makes a motion to accept Michael Kulpevague’s resignation. Elvin seconds. Motion passed. Roll Call: Unanimous Favorable Vote.
James states that he will schedule an executive session for (1) half hour before the next month’s meeting to discuss an appointment to fill the vacancy. The Board has (30) days to make an appointment.

Old/New Business:

Cherry Valley Waterline – Solicitor Karpowich gave an update stating that there are (6) property owners other than Reading Anthracite in which easements are needed for placement of the waterline. Part of the eminent domain action is going to require the services of an appraiser so he’s hoping to obtain some resumes for the next meeting in case an expert witness is needed. There were (6) property owners that should have been notified in the past, but were not. Since he received the file, he notified them and (2) waivers have already been received and the property owners have agreed. There are a few property owners that still need to respond and he is hoping they agree as well so that the same process does not need to be taken with them that we are currently going through with Reading Anthracite.

FEMA Buy-Outs – Solicitor Karpowich gave an update stating that he closed on all (3) of the properties – (1) last month, (2) this month so now the Township has purchased all (3) of the properties. A proposal was accepted for the asbestos inspection and testing – that is scheduled for April 29th, 2016. The bid document packet for demolition should be finalized by May 5th – to be advertised on the 9th and the 13th in the Pottsville Republican. Bids will be received between May 23rd and 25th – with bid opening and awarding to take place at the next Township meeting held on May 26th, 2016.

James makes the motion to adjourn. Elvin seconds. Motion passed; meeting adjourned.

Time meeting adjourned: 6:45pm

ATTEST: James A. Wentz, Chairman
Time of adjournment: 6:45pm

ATTEST: Elvin E. Brennan Jr., Vice-Chairman
Time of adjournment: 6:45pm

The next monthly meeting of the Cass Township Board of Supervisors will be held on Thursday, May 26th, 2016 at 6:30pm at the Cass Township Municipal Building, Duncott, PA.