Typed: November 20th, 2015

The regular monthly meeting of the Board of Supervisors of Cass Township was held Thursday, October 22nd, 2015 at 6:30PM at the Township’s Municipal Building, Duncott, PA

Present at the meeting: Lynn Schies, Chris Ternowchek, Sharon Wentz, Gerald Sternick Sr., Jerry Sternick, R. Wentz, John Pritz, Elvin Brennan Jr., Tom Graydus, Bob Ryan, John Olenick, and Marybeth (Doyle) Matz.

Chairman John M Walaitis called the meeting to order.

All recited the Pledge of allegiance to the flag.


Edward M. Brennan, Solicitor - present.

Evelyn J. Bergan, Secretary/Manager - present.

William Kattner, Patrolman CTPD - present.

John states that the minutes from the September 2015 Supervisors meeting have been placed at each seat. Please review them and inform the Board if there are any changes. John asks for a motion to dispense reading of the minutes and accept as typed if there are no corrections or omissions. John calls for a motion to accept the minutes as typed. Mike makes the motion. James seconds. Motion passed. Roll Call of Officers - Unanimous vote.

John calls for public comment/discussion at this time.

Please raise your hand; state your name & address for the record.

Joseph Smulley, Forest Lane – Asked what are the salaries / hourly wages for the Township (road) workers – Bob Helt and Bob Bertasavage. Mike states $15.50 and $15.25. Joe asks who gets $15.50. Mike replies Bob Helt. Joe asks what Bertasavage gets. Mike replies $15.25. Joe makes comment that the hired help gets more than the other employee.

Lynn Schies, Forestville – States that nobody is getting back to her regarding the issue with locating a pin that determines her property line – she said she contacted Dan (Cook) and he didn’t get back to her so now she is going to call Diane (Lenick) and ask her to survey her property. John and Mike both reply no. Lynn states but it’s a month now and no one is getting back to her. Mike replies that Dan stated there was never a pin there. She states they could’ve put it in the tree so put the tree back. Mike states there was never a pin there – that’s what we were told. John states that if it was in the tree, the tree has been removed. Lynn states she wants something put there to show the property line. Mike suggests that she should get her property surveyed. Lynn asks if she should bill it to the Township. Mike states no. Lynn states that is not her responsibility. Mike states it’s is not the Township’s responsibility either. Lynn states that she wants the tree put back then; it’s not fair to her that things were taken out and now there’s no determination of the property line. Solicitor Brennan states that he is not familiar
with this situation. John explains that removing the trees was part of the Line Avenue Construction Project and that the contractor (Donohue) was to return to re-pin the area. This discussion continues between Lynn, the Board members and Solicitor Brennan. Lynn states that when Diane did the survey, she did not place a pin because the tree was right where the pin was supposed to be, but now the trees have been taken out. Solicitor Brennan states that your deed controls what you own – it’s nice to place pins, but it’s not necessary because your deed states what you own – your boundary line is there, it’s just not marked. The discussion continues – Solicitor Brennan states he will take a look at the maps.

John Pritz, Jonestown – States since the Board is going ahead with the Condor’s Complex, he suggests they contact PennDOT about installing a ‘no left turn’ sign like at Condor’s Lane; it’s a dangerous intersection. He also asks what has been done to make it easier for the kids to cross 901. Mike questions - you want a crossing for the kids to cross 901 instead of driving them into the playground. John states yes, you can’t see — you guys are making a big mistake - there’s going to be a fatality there. Mike states that is John’s opinion. John again requests a ‘no left turn’ sign for safety reasons. John Olenick asks about the turn when the gas station was open. Mike repeatedly asks John (Pritz) how many years has that road/intersection been used with left-hand turns. John states Mike knows it’s dangerous. Mike states John is not getting the point.

Elvin Brennan, Forest Lane – States that he sees $5,000 more in income into the New Building Fund and asks where that money is coming from. Mike replies they are inter-fund transfers which were budgeted for the new building. Elvin asks if some of that money can be used to do work around the manholes. Mike states it was budgeted to be used for the new building and when money is ear-marked for a certain purpose, that’s what it’s supposed to be used for. Elvin asks if it can be used anywhere else. Mike replies no.

Tom Graydus, Jonestown – Asks what the line item is in the budget for the new building for the $10,000 that was moved. Mike replies $30,000. Tom asks what the line item is because he didn’t see the new building fund in the budget. Mike replies then you missed it, because it’s in the budget. Tom asks if it’s under new building. Mike replies yes.

Chris Ternowchek, Flag Lane – States she is going back to John Pritz’s point about the turn, there weren’t tractor trailers traveling that road like there is now and traffic wasn’t as heavy — not even when the gas station was open. She states she travels that road a lot and it’s terrible.

Gerald Sternick Sr., Lily Lane – Addresses Mike and asks if a log is kept of people that attend the meetings; and states that Mike Kulpcavage told someone that Gerald is at the meetings all the time complaining about these kids; he states he is not here all the time. Mike states he said no such thing and asked who told him that. Gerald only states that he was told by someone. Mike asked for the name of the person. Gerald would not state the person’s name, but he was told that Mike called someone after the last meeting and told him. Mike states he did not say that and Gerald is mistaken. Gerald again asks if the Board keeps a log of the people that attend. Mike asks if Gerald signed a paper when he came in. Gerald said yes. Mike states that’s how we keep a log. Evelyn explains that those names will then appear at the top of the page on the copies of the minutes from the prior month which are distributed to the residents. Gerald addresses Mike again and states he is not here every month. Mike states he doesn’t know who told Gerald that, but he didn’t tell anybody that.
Chris Ternowchek, Flag Lane – Asked if the Board received any bids on the old Explorer yet. John replies no.

Jerry Sternick, Primrose – Had comments / complaints about four wheelers and states that he does not own the alley by his home so he can’t control what happens there, but there are tracks being made by the ATV’s on his property and asks Officer Kattner is he should take this matter into his own hands or are the police going to come out and patrol. Officer Kattner replies ATV riders in that area are being stopped and cited; patrols are made in the area every day. Jerry or his father asks if the police go to the parents. Officer Kattner replies that they do address the parents as well, and gives a recent example where an ATV was towed, impounded, and the individual was cited. He adds that the police are aware of the situation and they are doing the best they can, but they cannot be there 24 hours a day.

Elvin Brennan, Forest Lane – Asks if any bids were received on this (current) building. Mike replies, not yet.

Chairman Walaitis closes the audience discussion, and moves on to the agenda items.

**Auditors – Elected** – John states he would like to make a motion to direct Township Officials to take the necessary steps to advertise an ordinance abolishing the position of Township Auditor. Mike seconds. Lynn Schies asked why the Board is doing that. John replies it’s not necessary. Roll Call of Officers: Mike Kulpavage – aye. John Walaitis – aye. James Wentz – nay. James states he doesn’t understand and asks Solicitor Brennan if it’s legal. Solicitor Brennan states yes, it is legal – the auditor position can be done away with, but it has to be voted on. Many of the Townships and Boroughs eliminate the positions because now so many municipalities have CPA’s to perform annual audits and, in addition, it’s also difficult for the municipalities to keep the positions filled. Mike asked Solicitor Brennan to confirm whether it’s required to have elected in-house auditors when you’re using a CPA firm. Solicitor Brennan replies no, but you do have to eliminate the positions, otherwise, they will be included in the elections. Lynn Schies asks what happens with the election. Mike states the election will take place, but if this motion passes, the election will be void. Lynn Schies asks if the new Board can re-appoint the auditors at the re-organization meeting. Mike replies if they wish. Joe Smulley asks if it’s legal with the Election Bureau to do this before an election. Mike replies yes, he called Frannie Brennan and spoke to her himself. Joe asks if Mike personally checked into it. Mike replies yes.

**Financing - New Building** - John states he would like to make a motion to authorize the appropriate officials to take the necessary steps to solicit a proposal from the Miners/Mid-Penn Bank for possible financing of the municipal building. Mike seconds. Roll Call of Officers: Mike Kulpavage – aye. John Walaitis – aye. James Wentz – nay.

**Street Lights – Condor Complex** – John states that he would like to ask for a motion to authorize the Township Officials to take the necessary steps to install street lights on Condor Complex Drive in coordination with the utility company. Mike makes the motion. John seconds. Roll Call of Officers: Mike Kulpavage – aye. John Walaitis – aye. James Wentz – nay.

**Parcel Sales – Willow / Blue Lane** – John states that the Planning Commission approved the sale of Township properties (Municipal Authority) for the Cass Township Supervisors for the
Willow Lane East Subdivision – which would be for Purcell and Mabry. John makes the motion to approve the drawing up of the deeds. Mike seconds. Roll Call of Officers: Unanimous vote.

Green Avenue Extension – Project Complete – John states the project is now complete and the Board has received words of thanks for a great job from some of the residents in that area.

Planning Commission: John states there was a meeting held on October 12th, 2015 - there were (3) submissions.

- Cass Township Supervisors Willow Lane Subdivision – PC granted final approval and recommends final approval by the Supervisors at their meeting. John asked for a motion to accept recommendation and approve the plans. Mike made the motion. James seconds. Motion passed. Roll Call of Officers: Unanimous vote.

- Former St. Kieran’s Church Property Subdivision – PC granted final approval and recommends final approval by the Supervisors at their meeting. John asked for a motion to accept recommendation and approve the plans. Mike made the motion. James seconds. Motion passed. Roll Call of Officers: Unanimous vote.

- Bentz, Sonnon, Ringtown Rentals, LLP and Brooks Rentals, LLC Subdivision and Annexation – PC granted final approval and recommends final approval by the Supervisors at their meeting. John asks for a motion to accept recommendation and approve the plans. Mike made the motion. James seconds. Motion passed. Roll Call of Officers: Unanimous vote.


John states the Board would like to take formal action to accept as read the treasurer’s report and pay all outstanding bills as can be paid at this time. Reports are on file for review. John makes motion. James seconds. Roll call of Officers: Unanimous vote.

Municipal Authority report: Nothing to report.

Police Report: John states that the Chief is on vacation so this month’s report will be tabled until next month. Officer Kattner reads from the Township’s ATV Ordinance and states he would just like everyone to be aware that the Ordinance states ATV’s are not allowed on any public road within the Township – which is a State Law as well. It also states that if you are caught – there is a $1,000 fine – the ATV is impounded and won’t be released until the fine is paid in full.

Correspondence: None.

Road Foreman’s report: James reads his September-October 2015 report. John calls for motion to accept the report as read. Mike makes motion. John seconds. Motion passed. Roll Call of Officers: Unanimous vote.

Old / New Business:
257 High Road – Liens -- John states that the Palamar property was sold. There were municipal liens against the property for maintenance work done by the Township over the years prior to the sale. The Township has received (2) checks which is full reimbursement of the liens in the amounts of $1,298 and $1,542.

With no further business at hand, John makes a motion to adjourn. Mike seconds. Motion passed.

Time meeting adjourned: 6:58pm.

ATTEST: John M. Walaitis, Chairman
Time of adjournment: 6:58pm

ATTEST: Michael C Kulpcavage, Vice-Chairman
Time of adjournment: 6:58m

The next monthly Cass Township Supervisors meeting will be held Tuesday, November 24th, 2015 at 6:30 pm at the Cass Township Municipal Building, Duncott.

**Announcement** – John states that a **special meeting** will be advertised to open the bid packets for the new building which will take place on Monday, November 16th at 6:30pm.