Typed: August 26th, 2015

The regular monthly meeting of the Board of Supervisors of Cass Township was held Thursday, July 30th, 2015 at 6:30PM at the Township’s Municipal Building, Duncott, PA

Present at the meeting: Mike Sorokach, Bob Ryan, Mary Lou Bergan, Marian Twigg, Richard Twigg, Vince Purcell, Chris Ternowczech, Sharon Wentz, Tom Graydus, John Pritz, Gene Maley, John Olenick, Elvin Brennan Jr., Tina Skibiels, and Frank Zukas.

Chairman John M Walaitis called the meeting to order.

All recited the Pledge of allegiance to the flag.


Edward M. Brennan, Solicitor - present.

Evelyn J. Bergan, Secretary/Manager - present.

Richard C. Clink, Chief CTPD - present.

John states that the minutes from the June 2015 Supervisors meeting have been placed at each seat. Please review them and inform the Board if there are any changes. John asks for a motion to dispense reading of the minutes and accept as typed if there are no corrections or omissions. Mike Kulpcavage states that he has a few changes. John also states changes he would like made as well. John calls for a motion to accept the minutes as amended. Mike makes the motion. John seconds. Motion passed. Roll call of Officers: Unanimous vote.

John calls for public comment/discussion at this time.

Please raise your hand; state your name & address for the record.

Bob Ryan, Heckscherville – States that the water issues by the fire house where it was recently dug up still continue. James states he would like to check with the State and the engineers to determine if the pipe is the State’s responsibility or the Township’s. Bob states that the location of the problem is on a Township road; however, the water is coming from the State highway, so maybe the State and the Township can come together to fix it.

Vince Purcell, Forestville – Asks the Board what they are going to do at the Forestville Playground; he would like to see a pavilion built. Tina Skibiels, Pine Knot – Responds to Vince stating that Lynn Schies brought up the idea of putting up a pavilion at the Forestville Playground, but it was not stated that a pavilion was going to be put there – it was just an idea of what could be done. Mike Kulpcavage addresses Vince and states so far there was $236,000 put into Forestville’s playground; Heckscherville playground received $90,000. Mike adds that he thinks it’s time to start balancing the fields. Vince goes on to say that his sister and his niece sold subs to make that money and there is still $7,000+ left over and he thinks that a pavilion should be constructed for the families so they don’t have to sit in the sun while they visit the playground because his family raised the money. Mike states Heckscherville would like to
have a walking path and he thinks they deserve a walking path before Forestville's pavilion. Vince states they (Heckscherville) did not raise the money; they didn't go out and sell the subs; they don't have a $7,000+ surplus. John asks Vince where the surplus is. Vince states to ask two of the previous Supervisors - Canfield and JT. John states the Board will look into it.

Marian Twigg, 640 Forest Lane – Asks for an update of the situation where her trees have been damaged. John states that the surveyors were asked to go out and survey the property to determine Township right-of-way – the Board is still awaiting information. Marian asks for a timeline for completion and states if there's a difficulty getting surveyors there, she offered to arrange for one to do the work and she will turn the bill into the Township. John states the Township already has a surveyor to do the work. Marian asks again for a timeline. John states he would think it would be this month.

Tom Graydus – Asks if the Township has a money market fund. Mike replies several. Tom asks where it’s found on the balance sheet. Mike states that they would be in the audit and the money market accounts are listed as reserve account balances that are printed on the public account summary.

Chris Ternowchek – Asks what kind of a schedule does the road crew have for doing work and asks what time they start in the morning. She had complaints about incidents that occurred while they were doing work near her residence a few weeks ago. James explained the summer work schedule and states he will mention their behavior to the workers.

Joe Smulley, 772 Forest Lane – Asks when the Board goes through the agenda, can the audience ask questions or do they have to wait until next month. The Board replies next month. Joe states so the Board can go through the agenda; make decisions; and vote them in, but the audience can’t say anything until next month. The Board replies that Joe can ask the questions now. Joe asks what about the agenda item listed as Condors Signage. John states the football sign will be replaced because it’s falling apart. Joe asks the Board to clarify that they are replacing the sign that is there now, but they’re not moving it. The Board replies they are not moving the sign; it's being replaced with a new one. Joe then asks about the agenda item listed as Condors Complex Drive – and asks where that's located. John replies where the road was put in. Joe asks where the road is and is there permanent address for that road – a street address. John states Condors Complex Drive. Joe asks if there's a street address. The Board states the road’s name is just Condors Complex Drive.

Elvin Brennan, Forestville – Asks if the Board ever fixed the problem behind Doll’s for Lynn Schies. John states the engineers were out and the water issues are from some drainage from the Township, not from the Donohue Project; there still has to be a few survey pins set in and that's all.

Joe Smulley – Asks who owns the sign that we are fixing. Mike states no one has claimed ownership of the sign. Joe states but we are going to fix it. Mike states we are taking ownership of it. Joe states you’re just going to take it. Mike states no one claims to own it. Joe states he thought there's a meeting tomorrow at 10 o'clock up at South Cass about moving the sign and asked if that was true. Mike states he doesn't know what Joe is talking about and asks who will be at the meeting.
Tina Skibiel – Asked for a status update for Cherry Valley Waterline. Solicitor Brennan states he needs to speak with the engineer since he’s not sure if they are waiting for Township to do the taking since it has been authorized by the Board, but states he’ll call to find out the status.

Richard Twigg, 640 Forest Lane - Asked when will something happen with the house that is next to Janet Smith; he explains that the roof is falling down, the wall has fallen in and the building has been there for (3) years; a few people are interested in the property but nothing seems to be happening with it. Solicitor Brennan states that there is something happening, the Board has received an offer but he needs to meet with them privately in executive session to discuss – then they will take action at a public meeting – when it comes to buying or selling real estate, it needs to be discussed privately, but we have been talking to people about it and anticipate it will be moving quickly.

Chairman Walaitis closes the audience discussion.

**NID Ordinance** – John states that the Board would like to adopt the Ordinance that has been advertised in the newspaper; he calls for a motion. Mike makes the motion. John seconds. Roll call of Officers: Unanimous vote.

**Condors Complex Drive** – John asks for approval to name the road -- and states that the Planning Commission meeting was held for (2) submissions – Wegman’s (maintenance road) and the walking path sketch for which final approval was granted. The naming of the road as Condors Complex Drive was approved by the PC and it’s shown on the plan. Mike makes the motion to accept and approve the naming of the road. Roll call of Officers: Mike Kulpavage – aye. John Walaitis – aye. James Wentz – nay.

**Police Vehicle Purchase** – John explains that the Board would like to purchase a new police vehicle – a Ford Explorer at a cost of $36,039.25 with a $10,000 down payment. The remaining balance will be a loan. John asks for a motion to approve the purchase and the authorize Mike Kulpavage and Evelyn Bergan to sign any/all loan documents for this purchase. Mike makes the motion. John seconds. Roll call of Officers: Mike Kulpavage – aye. John Walaitis – aye. James Wentz – nay.

**2015 Road Program Update** – James gives an update on the Schaeffer’s Hill road (paving) project stating a notice to proceed was issued, and construction will start August 17th and it will take approximately (2) weeks for completion.

**Final Payment – Line Avenue Project** – John asks for a motion for approve final payment after Donohue has set the pins in Lynn Schies yard; after the Board receives notification that it has been done, payment will be made. James makes the motion. Mike seconds. Motion passed. Roll Call of Officers: Unanimous vote.

**Condors Signage** – As stated earlier, the sign is dilapidated and falling apart; the Board would like to obtain some quotes to replace it. Mike states he has a quote from Gear Signs - $2,518.00 to replace the sign (framing & installation). John states he received a quote as well (from Cheryl Reidler of Reidler Decal). The one that’s there now is made of wood – the new one will be a plastic core laminated with aluminum on both sides – 3/8ths of an inch thick. Solicitor Brennan states he would like to further address Joe Smulley’s question about who owns the sign – it’s on
Township property so the Township owns the sign. Mike states that the person who spearheaded that project (Ethel Clark), has since passed. Mike adds that the Board would like to add another sign that would read Condors Complex and it would be a second motion. Joe Smulley asked the cost of the Condors Complex sign. Mike replied $892.00. Joe Smulley asked if that’s the total costs installed. Mike replies yes. Mike states that the other quote (from Reidler) was $2,700, but it was only 1/8th of an inch thick and no installation – the Township would need to install. James asks where the money is for this. Mike replies that the money will come from the money we have reserved that the Board talked about during the budget process.

**1209 Valley Road** – John states the Board would like to put the school/building up for sale. Mike makes a motion to authorize John to list the building with a realtor. John seconds. Motion passed. Roll Call of Officers: Mike Kulpcavage – aye. John Walaitis – aye. James Wentz – nay.

**Green Avenue** – John explains that the Board would like to pave the remainder of Green Avenue where the connection was done a few years ago and states that phone quotes can be obtained for this project. James asks if there were any specifications from the engineers. Mike states there are two options in the engineer’s report. James asks where is the funding. Mike states LST reserve. John calls for a motion to approve the paving of Green Avenue – and adds that if Recon is in the area, maybe they would like to bid on it and if they are low bidder, it could be tacked onto the road program. Mike asked if James would like to have Recon look at it. James states that in his opinion, there are other areas more in need of paving such as Woodside Road. Mike makes the motion. John seconds. Motion passed. Roll Call of Officers: Mike Kulpcavage – aye. John Walaitis – aye. James Wentz – nay.

**Planning Commission:** A meeting was held with two submissions - Wegman’s (maintenance road) and the walking path sketch plan. Final approval was granted by the PC. Condors Complex – (naming of the road) Condors Complex Drive. Final approval was granted by the PC. John asked for a motion for the Board to approve both submissions as well. Mike made the motion. John seconds. Motion passed. Roll Call of Officers: Unanimous Vote.


Formal action to accept treasurer’s report and pay all outstanding bills as can be paid at this time. Reports are on file for review. John makes motion. Mike seconds. Roll call of Officers: Unanimous vote.

**Municipal Authority report:** No Meeting was held. The next property disposition will be scheduled for the Willow Lane/Blue Lane area after its surveyed.


**Correspondence:**

_Schuylkill County Fire Police Association_ – John reads the letter which requests donation of out-of-service radios. Chief Clink states that we have a few radios to donate. John makes a motion
to donate the Township's old radios. Mike seconds. Motion passed. Roll Call of Officers: Unanimous vote.

Letter of Resignation – John reads a letter of resignation from John Kalovcak and states that he would like thank John for his years of service and states he has done a fine job for Cass Township over the past (4) years. John makes a motion to accept the resignation effective August 7th, 2015. James seconds. Motion passed. Roll Call of Officers: Unanimous vote.

Senate of Pennsylvania – Condors Complex – John reads a letter of support from Senator David G. Argall for the funding of the Condors Complex Project through the Commonwealth Financing Authority’s Greenways, Trails and Recreation Grant Program.

Board of Schuylkill Commissioners – Condors Complex – John reads a letter from the Schuylkill County Commissioners expressing their full support for the Greenway Trail and Recreation Grant submitted by Cass Township for the Condors Complex Project.


Old / New Business:

Comprehensive Plan Meeting – John states that the first meeting was held July 23rd, 2015; the objective was to set short-term, mid-term, and long-term goals for the future of the Township. In attendance were: John Olenick, Pete Ricigliano, Bob Ryan, Mike Sorokach, and Mike Kulpcavage. Discussions for short-term (1-2 years) related to sale of properties not needed by Township, development of Condors Complex, and Township roads that are problem areas. Discussion for mid-term (3-5 years) related to Township development for housing. Discussions for long term (5+ years) related to merging all fire companies. The next meeting will be held August 20th, 2015 at 6:00pm.

Employment Vacancy – With the most recent resignation, James makes a motion to advertise for hire to fill the road department vacancy. John seconds. Motion passed. Roll Call of Officers: Unanimous vote.

Code enforcement/Engineers report: John states there is nothing to report this month.

7:12pm - John states that at this time, the Board would like to recess for executive session. Solicitor Brennan states the purpose is to discuss litigation and personnel matters. Meeting reconvenes at 7:33pm.

With no further business at hand, John calls for motion to adjourn. Mike seconds. Motion passed.

Time meeting adjourned: 7:33pm.
The next monthly Cass Township Supervisors meeting will be held Thursday, August 27th, 2015 at 6:30 pm at the Cass Township Municipal Building, Duncott.