Typed: February 27th, 2015

The regular monthly meeting of the Board of Supervisors of Cass Township was held **Thursday, February 26th, 2015** at 6:30PM at the Township Municipal Building, Duncott, PA.

**Present at the meeting were the following:** Lynn Schies, Chris Ternowchek, John Kellman, Bob Ryan, Nancy Walaitis, Anna Marie Cason, Eugene Cason, Dee Kulpcavage, Marybeth (Doyle) Matz, Tina Skibiel, Ann Marie Studlack, Andy Studlack Jr., Thomas Graydus, Sharon Wentz, Vince Purcell, Theresa Walsh, John Lenick, Debbie Klotunowitz, Mary Lou Bergan, Brian P. Canfield, Elvin Brennan Jr., John Olenick, Jake Smulley, Joseph Smulley, John Borzok, Gary Renninger, and John Pritz.

Chairman John M. Walaitis called the meeting to order.

All recited the Pledge of Allegiance to the Flag.

Roll Call of Officers: James A. Wentz – present; C. Michael Kulpcavage – present; John M. Walaitis – present.

Edward M. Brennan, Solicitor – present.

Evelyn J. Bergan, Manager – present.

Richard C. Clink, Chief – Cass Township Police Department – present.

David A. Cromyak, Patrolman – Cass Township Police Department – present.

John states that the minutes of the January 2015 Supervisor’s Meeting have been placed at each seat and adds that he will be tabling them since all of the Board members did not have a chance to review them. John calls for public comment as this time.

Please raise your hand; state your name & address for the record.

Debbie Klotunowitz, Low Road – Asked about the neighbor’s property across the street from her residence where the new home was built - stating there is an area that’s sinking and it’s getting bigger. James explains that there area is settling where the water line was installed; it’ll be filled in by the water company in the spring.

Tina Skibiel, Pine Knot – States that she obtained information from a Right-to-Know request for the 2013 and 2014 road crew budgets and asked James why 2013 was under budget and 2014 was $18,500 over budget. James states there are multiple expenses included in those line item totals; he would need to review them to answer the question. Tina states there are (9) line items listed. James states there are also other things that occurred last year to take into consideration – blacktop, the use of the crack sealer that wasn’t used in (4) years, an excessive winter, etc. John states that 2013 winter was excessive as well. Mike agrees. James states that he can review the
expenses with Tina if she’d like. Tina agrees and adds she also checked with PennDOT for a comparison of winter conditions for both years and was told that they were the same.

Chairman Walaitis closes the audience discussion.

**2015 Road Program** – John asks James the status of this year’s program. James states he feels it’s a bit premature to get bids at this time; however, he would like to re-bid the projects from last year and address Schaeffer’s Hill and Woodside Road, but with an allocation of $100,000, it will be hard to spread it around. John asks James to get some numbers. Mike states that he would like to see in-house work to save the Township money. James and John both agreed.

**PennDOT HOP Permit/Condor Complex** – John asks for a motion to approve authorization for Benesch to apply for the Highway Occupancy Permit for Condor’s Complex. Mike makes the motion. John seconds. Motion passed.

**Olenick Subdivision – Sewerage Planning Module** – John asks for a motion to approve and submit to DEP. Mike makes the motion. James seconds. Motion passed.

**Township Building – Sewerage Planning Module** – John asks for a motion to approve and submit to DEP. Mike makes the motion. John seconds. Motion passed.

**DCNR Playground Grant Discussion** – John states that grant applications for 2015 are being accepted by DCNR; however, the actual grant funds will not be received until 2016. There are (3) areas where funds could be used; Forestville Playground, Heckscherville Playground, and Condor Complex.

Brian Canfield states that he would like to make a suggestion that was talked about years ago of putting a walking path around Fanny’s baseball field. He adds that when funds were raised by the Sesquicentennial Committee, there were some funds that were left in the account which are still there earning interest – that money can be used as seed money for the project – it was meant to be used for that purpose.

Marybeth (Doyle) Matz states that East Brunswick Township was awarded a matching grant and installed a walking path and are also implementing a soccer field. The project is going well and looks really nice.

Bob Ryan asks the Board to keep the Heckscherville Playground in mind for a walking path since there are a lot of people that would like to walk and a lot that do, but have to walk the roadway. John states that the Board will look into funding for projects for all (3) areas.

Tom Gray dus asks who is going to be working on the grants and what will it cost. John replies Benesch, and the Board does not have that information at this point. Tom asks what it cost for the others. John says the Board would need to look back at the numbers for past projects.
Lynn Schies asks if the Board could look into a small pavilion for the Forestville Playground so when families are there, they can have seating to get out of the sun.

Cherry Valley Waterline – Eminent Domain – John asked for a motion to authorize Solicitor Brennan to proceed with the eminent domain process for the Cherry Valley Waterline Project. Mike made the motion. James seconded. Motion passed.

NID / Highridge Business Park – Solicitor Brennan requests that the Board to grant him approval to prepare an ordinance for the Neighborhood Improvement District (NID). Mike makes the motion. John seconds. Motion passed.

Intergovernmental Agreement / Cooperative Agreement – Solicitor Brennan requests that the Board grant him approval to prepare an ordinance for agreements with Minersville Police and to advertise one time. Mike makes the motion. James seconds. Motion passed.

Planning Commission:

The Commission held their meeting on February 12th, 2015.

Olenick / Zuratt Subdivision – John states that the Planning Commission has granted conditional approval; no action is necessary by the BOS at this time. The Commission granted final approval of the sewerage planning module; the BOS took formal action earlier in this meeting.

Condor Complex Boundary Line Adjustment – John states that the Planning Commission granted final approval. As recommended by the Commission, the BOS would like to approve as well. John asks for a motion to approve. Mike makes the motion. John seconds. Motion passed.

Treasurer’s Report – Mike reads the report. John made a motion to approve the report as read and to pay all outstanding bills as can be paid at this time. James seconds. Motion passed.

Municipal Authority – John states there was no meeting this month; however, all of the property sale transactions have been completed except for two -- Smulley and Sable.

Police Report – Chief Clink reads the report. John asks for a motion to approve the report. Mike makes the motion. James seconds. Motion passed.

Correspondence – None.

Road Foreman Report – James reads the report. John asks for a motion to approve the report as read. Mike makes the motion. James seconds. Motion passed. James asks Mike to clarify the truck purchase process regarding signing of the documents. Mike states that James needs to call and place the order and have all documents forwarded to the office and they will be signed.

Old / New Business – None.
With no further business at hand, John asks for a motion to adjourn. Mike makes the motion. James seconds. Motion passed; meeting adjourned.

Time meeting adjourned: 6:52PM

ATTEST: C. Michael Kulp Cavage, Vice-Chairman
Time of adjournment: 6:52PM

ATTEST: James A. Wentz, Assistant Secretary
Time of adjournment: 6:52PM

The next monthly Supervisor’s Meeting of the Township of Cass will be held on Thursday, March 26th, 2015 at 6:30 PM at the Cass Township Municipal Building.