Typed: July 9th, 2014

The regular monthly meeting of the Board of Supervisors of Cass Township was held Thursday, June 26th, 2014 at 6:30 PM at the Township Municipal Building, Duncott, PA.

Present at the meeting were the following: Mike Sorokach III, Andy Studlack Jr., Ann Marie Studlack, Bob Ryan, John Kalovcak, Donna Kalovcak, Lynn Schies, Sharon Wentz, Robert Wentz, Joe Geles, Elvin Brennan, John Olenick, Tina Skibiel, and Joe Smulley.

Chairman John M. Walaitis called the meeting to order.

All recited the Pledge of Allegiance to the Flag.


Edward M. Brennan, Solicitor – absent.

Evelyn J. Bergan, Administrative Assistant – present.

Leo Securda, Patrolman – Cass Township Police Department – present.

John states that the May 2014 meeting minutes have been placed at your seats. Please review them and inform the Board by the end of this meeting if you feel there are changes necessary. John asked for a motion to accept the minutes as typed. Mike made the motion. James seconds. Motion passed. All answered aye in favor.

Audience Discussion: Please raise your hand; state your name & address for the record.

John Olenick, Amanda Lane – Asked James how (fixing) Blue Lane was coming along; and asked if the crew follows a weekly list of items to address. James states that repair is scheduled and yes, the workers have a weekly list to follow.

Lynn Schies, Forestville – Asked why we need to hire a new police officer. John states that (2) of our officers have moved out of state and it’s necessary to hire to fill the vacancy.

Hearing nothing further, John ends the audience discussion and moves on to the items on tonight’s agenda:

Police Department – New Police Hire – John states upon Chief Clink’s recommendation the Board interviewed Officer Robert Reichwein, who seems like to good candidate for our Department. The Board would like to take formal action to hire him at an hourly rate of $16.95; no benefits; with a 60-day probation period. John makes the motion. Mike seconds. Motion passed. All reply ‘aye’ in favor.
Advertise the Liquid Fuels Road Program – John states that the Board is planning a road program this year and we will need to advertise as required (2 times/3 days apart). James states that it has not yet been finalized. John makes the motion to advertise. James seconds. Motion passed. All reply ‘aye’ in favor.

Summer Help – Second Summer Employee Hired – John explains that as discussed at a prior meeting, the Board wanted to hire a second summer employee and they have done so. The new employee is Jonathon Carvajal -- he was hired part-time; no benefits; at a rate of $7.25 per hour. All reply ‘aye’ in favor.

Forestville Playground Lighting Project – Final Payment – John explains that J.B. Electric Company has submitted Final Application for Payment # 2 in the amount of #944.00. It’s our engineer’s recommendation to approve and pay the payment. John makes the motion. James seconds. Motion passed. All reply ‘aye’ in favor.

Forestville Playground Project – Final Payment – John explains that E.A. Johnson Group, Inc. has submitted their Final Application for Payment # 3 in the amount of $718.32. It’s our engineer’s recommendation to approve and pay the payment. John makes the motion. Mike seconds. Motion passed. All reply ‘aye’ in favor.

Line Avenue Culvert Replacement Project – Final Payment – John explains that The Estate of Martin Donohue has submitted their Final Application for Payment # 4 in the amount of $15,433.14. It’s our engineer’s recommendation to approve this amount in full, but delay the payment until all outstanding issues have been resolved. John addresses Lynn Schies and states that the area has now been planted and seeded; and asks her how it’s going (referring to the contractor addressing the concerns she had with the project). Lynn responds “good”. John asks for a motion to approve payment. Mike makes the motion. John seconds. Motion passed. All reply ‘aye’ in favor.

Planning Commission – Member Resignation – Mike Kulpavage has submitted a letter of resignation from the Planning Commission. John reads the letter verbatim:

Dear John & James:
The intent and purpose of this letter is to tender my resignation from the Cass Township Planning Commission. As you know, I have served with the Planning Commission as both a member and Chairman since it’s inception. I have enjoyed serving on the Commission since 2007.
Since taking office as a fellow Supervisor in 2012, I now feel it is my best interest to continue to serve as Supervisor, and also pursue other avenues representing Cass Township.
Sincerely,
Michael Kulpavage
John makes a motion to accept Mike’s resignation from the Planning Commission. James seconds. Motion passed. All reply ‘aye’ in favor.

**Planning Commission – Candidates** – John explains that with Mike’s resignation, there is now a vacancy of the PC Board. The Supervisors will be looking to appoint a new member; the name will be announced at the July 2014 Board of Supervisor’s Meeting.

**Municipal Authority – Member Appointment** – John explains that there were several letters of interest submitted to the Board for this vacancy. After reviewing them, the best candidate to fill this vacancy would be Mike Sorokach III. John asks for a motion to appoint Mike Sorokach. James intervenes and makes a motion to appoint Andy Studlack Jr. and states that he wanted to appoint Andy because he feels it’s his privilege to appoint someone to a Board since John and Mike appointed candidates on to other Boards. Mike states that prior selections (to other Boards) were made when there was only one single candidate to choose from - this time there were several applicants to pick from and the best candidate should be chosen. James states that John and Mike are inappropriate and tells them to do what they want. No second was heard on James’ motion to appoint Andy. Motion failed. John makes the motion to appoint Mike Sorokach III to the Municipal Authority; his term will expire 12/31/2016. Mike seconds. Motion passed. Mike replies ‘aye’ in favor. John replies ‘aye’ in favor. James replies ‘nay’ not in favor.

**Township Employee Raises** – John states that the Board has approved raises for employees Evelyn Bergan and John Kalovcak – both will get an increase of $.15 per hour which will be retroactive to January 1st, 2014. Also, Robert Bertasavage is almost at the end of his probation period; he will receive a $.50 per hour raise which will bring his hourly rate up to $15.00 per hour. John makes the motion to approve all raises. Mike seconds. All reply ‘aye’ in favor.

**Planning Commission:** There was no June meeting. There is (1) submission for July -- there will be a PC meeting on July 10th at 6:30 p.m.

**Treasurer’s Report:** Mike read the Treasurer’s report. John made the motion to accept the report as read. James seconds. Motion passed. All reply ‘aye’ in favor. Any resident wishing to review the reports may do so during normal business hours as they are on file in the Municipal Office. John makes a motion to pay all outstanding bills as can be paid at this time. John made the motion. Mike seconds. Motion passed.

**Municipal Authority Report:** John states there was no June meeting. The Authority will be sending out letters/maps to the residents adjacent to the properties being sold.

**Zoning Authority:** John states there will be a Zoning Hearing Board Meeting on July 9th at 6:30 p.m. (KEMEK explosives storage facility).
Police Department Report: Officer Leo Securda reads the report prepared by Chief Clink. John thanks Leo and makes a motion to accept the report as read. Mike seconds. Motion passed. All reply 'aye' in favor. Report is on file in the Police Department for review.

Correspondence: If anyone has complaints or damage to report due to mining operations, please call the DEP Department of Mining at 570-621-3118.

Road Foreman's Report: James read his report. John made a motion to accept the report as read. Mike seconded. Motion passed. All reply 'aye' in favor.

Old/New Business:

Code Enforcement/Engineer's Report: John states that we don't have a whole lot going on this month that some grass and property maintenance issues. The Engineer's report consists mostly of approving the contractor’s payment for the projects that we spoke about earlier in this meeting.

After no further business at hand, John asks for a motion to adjourn. Mike makes the motion. James seconds. Motion passed; meeting adjourned. All reply 'aye' in favor.

Time meeting adjourned: 6:44 PM.

ATTEST: James A. Wentz, Vice-Chairman
Time of Adjournment: 6:44 PM

ATTEST: James A. Wentz, Assistant Secretary
Time of Adjournment: 6:44 PM

The next monthly Supervisor's Meeting of the Township of Cass will be held on Thursday, July 31st, 2014 at 6:30 PM at the Cass Township Municipal Building.