Typed: January 23\textsuperscript{rd}, 2014

The Reorganization Meeting of the Board of Supervisors of Cass Township was held \textbf{Monday, January 6\textsuperscript{th}, 2014} at 6:30 PM at the Township Municipal Building, Duncott, Pa

Present at the meeting were the following: Chris Ternowchek.

Vice-Chairman C. Michael Kulpavage called the meeting to order.

All recited the Pledge of Allegiance to the Flag.


Evelyn J. Bergan – Administrative Assistant, present.

Mike called for audience discussion at this time: Please raise your hand; state your name & address for the record. Hearing nothing, audience discussion was closed.

\textbf{Election of Officers for 2014:}

James Wentz makes a motion to nominate John Walaitis as Chairman of the Board for 2014. Hearing no objections, Mike seconds. Motion passed.

John takes over the meeting.

John made a motion to nominate James Wentz as Vice-Chairman for 2014. Hearing no objections, Mike seconds. Motion passed.

John asked for a motion to nominate Mike Kulpavage as Treasurer for 2014. Hearing no objections, James seconds. Motion passed.

John made a motion to nominate Evelyn Bergan as Assistant Treasurer for 2014. Hearing no objections, James seconds. Motion passed.

John made a motion to nominate James Wentz as Road Foreman for 2014. Hearing no objections, Mike seconds. Motion passed.

John made a motion to nominate Evelyn Bergan as Secretary for 2014. Hearing no objections, Mike seconds. Motion passed.

John made a motion to nominate James Wentz as Assistant Secretary for 2014. Mike seconds. Motion passed.
Appointments & Retentions:

Planning Commission: John made a motion to re-appoint Pete Ricigliano to serve a (5) year term to expire December 31st, 2018. James seconds. Motion passed.

Zoning Board: John made a motion to re-appoint Charles Roberts to serve a (3) year term to expire December 31st, 2016. Mike seconds. Motion passed.

Municipal Authority: John made a motion to appoint Charles Kostura to a (5) year term to expire December 31st, 2018. James seconds. Motion passed.

Appeals Board: John made a motion to appoint Charles Kostura to a (3) year term to expire December 31st, 2016. Mike seconds. Motion passed.

John made a motion to retain Conrad Seigel Actuarial Firm to maintain the Police Pension Fund for retired police officer (John ‘Jack’ Harley). Mike seconds. Motion passed.

John made the motion to retain Northeast Financial Group as Administrator of the Police Pension Plan. James seconds. Motion passed.

James made a motion to appoint John Walaitis as Chief Administrative Officer for the Police Pension Plan. Mike seconds. Motion passed.

Mike made a motion to appoint John Walaitis as Chief Administrative Officer for the Non-Uniform Employee Pension Plan (PMRS). James seconds. Motion passed.


John asked for a motion to re-appoint Bill Brior / Brior Environmental Services, Inc. as primary Sewerage Enforcement Officer (SEO). Mike made the motion. James seconds. Motion passed.

John asked for a motion to re-appoint Bruce Dobash as alternate Sewerage Enforcement Officer (SEO). Mike made the motion. John seconds. Motion passed.

John asked for a motion to re-appoint Mike Peleschak as alternate Sewerage Enforcement Officer (SEO). Mike made the motion. John seconds. Motion passed.

Health / Code Officer - Tabled.

John made a motion to retain Miners Bank, Minersville, as the main depository for Township funds. James seconds. Motion passed.

John made a motion to retain First National Bank, Minersville, as secondary depository for the Township Reserve funds. Mike seconds. Motion passed.
John makes a motion to implement the Federal / IRS mileage reimbursement for 2014 (at a rate of 56 cents per mile) for all elected officials & employees of Cass Township as per IRS regulations. James seconds. Motion passed.

John makes a motion to retain Edward M. Brennan as Solicitor. Mike seconds. Motion passed.

John makes a motion to retain Christopher Hobbs as Special Counsel. James seconds. Motion passed.

John made a motion to retain Alfred Benesch & Company as the Township’s engineering firm. James seconds. Motion passed.

John made a motion to re-appoint Evelyn Bergan as the Open Records Officer. James seconds. Motion passed.

John made a motion to James Wentz as Alternate Open Records Officer. Mike seconds. Motion passed.

John made a motion to appoint John Kellman Jr. as Emergency Management Coordinator (EMC). Mike seconds. Motion passed.

John made a motion to re-appoint Deputy Emergency Management Coordinator Chris Kemmerling. Mike seconds. Motion passed.

**Tax Rates for 2014:**

John made a motion for property tax rates to remain at 4.5 mills (2.9 mills to General Purposes and 1.6 mills for Light Tax Fund. Mike seconds. Motion passed.

John made a motion to retain Berkheimer Associates as the Tax Collector for Earned Income Tax (EIT); Local Services Tax (LST); and Amusement Tax (AMT). James seconds. Motion passed.

John made a motion to retain the Per Capital Tax rate of $5.00 per person (over the age of 21). Mike seconds. Motion passed.

John made a motion to retain the Realty Transfer Tax at a rate of 1%. James seconds. Motion passed.

John made a motion to retain the Local Earned Income Tax (EIT) rate at 1/2 of 1%. Mike seconds. Motion passed.

John made a motion to retain the Amusement Tax rate at 10%. Mike seconds. Motion passed.

The Board states that this issue is currently in litigation; therefore, a roll call of officers is necessary. C. Michael Kulpcavage – Aye. James A. Wentz – Nay. John M. Walaitis – Aye.

**Employee Salaries:**

John made a motion to freeze wage increases for Maintenance Workers (John Kalovcak and Mark Mitchell) until June or July – if an increase in hourly rate is approved at that time, it is agreed by the Board to be retroactive from January 2014. James seconds. Motion passed.
John made a motion to freeze wage increase for the Township Administrative Assistant / Secretary (Evelyn Bergen) until June or July – if an increase in hourly rate is approved at that time, it is agreed by the Board to be retroactive from January 2014. Mike seconds. Motion passed.

John made a motion to increase the hourly rate of all Police employees by 25 cents. Mike seconds. Motion passed.

Old / New Business:

John made a motion to retain the Petty Cash Fund at $200.00. James seconded. Motion passed.

John made a motion to implement a list of contract snow plow contractors to be used by the Township during storms and inclement weather. They are as follows: John Borzock; Charles Kostura; Ronald Bowers; and one place is to be held for an unnamed contractor in the event of emergency. James seconds. Motion passed.

Mike asked for a motion to disband the automatic 3% annual increase for snow plow contractor’s rates, therefore, raises for snow plow contractors would be determined at the discretion of the Board. John seconds. Motion passed.

John asked for a motion to freeze the snowplowing rates for 2014 to remain as they are (contractor’s rate is $46.71 base rate / per hour and $51.71 if a salt spreader is used). James seconds. Motion passed.

John made a motion to approve annual fire company grant allocations for South Cass Fire Company; Clover Fire Company and Forestville Fire Company – in the amount of $3,000 to each active Company. James seconds. Motion passed.

John asked for a motion to adopt Resolution # 2014-01 authorizing signature cards for Miners Bank. Mike seconds. Motion passed.

John asked for a motion to adopt Resolution # 2014-02 authorizing signature cards for First National Bank of Minersville. Mike seconds. Motion passed.

Meetings for 2014:

John made a motion to have any / all Board Members attend any / all seminars or meetings deemed necessary during the year. Also; to call extra meetings as long as they are advertised to comply with Sunshine Laws. Mike seconds. Motion passed.

The regular monthly meetings for the Cass Township Board of Supervisors will be held on the last Thursday of every month at 6:30 p.m. at the Municipal Building, Duncott, PA. However; as always, there will be exceptions to scheduling and date changes as per holidays. (No action is necessary at this time since formal action was taken at the November 2011 Supervisor’s Meeting). John asks for a motion to approve,advertize, and post all meeting dates as required. James seconds. Motion passed.

With no further business or discussion, John made the motion to adjourn. James seconds.
Meeting adjourned.
Meeting start time: 6:30 p.m.
Meeting end time: 6:52 p.m.

ATTEST: John M. Walaitis, Chairman
TIME MEETING ENDED: 6:52 PM

ATTEST: James A. Wentz, Vice Chairman
TIME MEETING ENDED: 6:52 PM

Seal:

The next monthly meeting of the Cass Township Board of Supervisors will be held on Thursday, January 30th, 2014 at 6:30 at the Municipal Building, Duncott, PA.