Typed: June 24, 2013

The regular monthly meeting of the Board of Supervisors of Cass Township was held Thursday, May 30th, 2013 at 6:30 PM at the Township Municipal Building, Duncott, Pa.

Present at this meeting were the following: Jim Garraway, Bob Ryan, John Kellman Jr., John Pritz, Chris Ternowchek, Karen Tropp, Charlie Kostura, Gary Socko, Harriet Botek, and Mike Ceganick.

Vice-Chairman C. Michael Kulpavage called the meeting to order.

All recited the Pledge of Allegiance to the Flag.

Roll Call of Officers – C. Michael Kulpavage – present; John M. Walaitis – present. James D. Thomas – absent; he is attending a Schuylkill County Recycling Meeting at the Court House.

Evelyn J. Bergan – Administrative Assistant, present.

The May 2013 Supervisor’s Meeting Minutes been placed at each seat for review. Mike asked the audience to please read them and if there are any corrections, to please bring them to the attention of the Board before adjournment. Mike asked for questions and/or comments. Hearing none; Mike made a motion to approve the May 2013 Supervisor’s Meeting Minutes. John seconded. Motion passed.

Audience Discussion: Please raise your hand; state your name & address for the record.

Mike opens the floor for questions and comments regarding items listed on tonight’s agenda...

Gary Socko, 744 Forest Lane – States that he wants to build a garage and has been trying to purchase a specific piece of land from the Township for approximately (5) years but has not been able to do so. He wants to know what he needs to do to get this purchase completed.

Chris Ternowchek, Flag Lane – Asked when the road crew will be cutting the weeds on Low Road.

John Pritz, High Road – States that he has recently provided Jim Thomas with (2) PennDOT maps (showing Deer Lane) but hasn’t heard anything since. He had additional comments regarding Deer Lane, as well as, other roads (and alleys) such as Phoenix Park Road, Tunnel Road, and old coal/calliery roads.

Mike Ceganick, Forestville – Stated that he has been reviewing the minutes online through the website and he noticed they are not up to date.

Harriet Botek, 14 Harrison Drive – states a complaint that there are issues existing at the residence adjacent to her (duplex) home. The home is being utilized as a garage. She is asking for the Township code enforcement officer to visit the property and assess the issues so they can be addressed & corrected.

Hearing no further questions or comments, Mike concludes this portion of the meeting and moves onto the items on the agenda.
Articles on the Agenda this month:

**Cass Township Appeals Board & Solicitor, Tim Pellish** – Mike introduces Tim Pellish to the audience and the members and states that he will oversee the Appeals Board. Mike introduces members James Garraway, Charlie Kostura and John Kellman – all are in attendance this evening. Solicitor Pellish and Appeals Board Members leave the Supervisor’s Meeting to hold their meeting in the Municipal Office.

**2012 Patton & Lettich Annual Audit of Cass Township Funds; Motion to Advertise Summary** – Mike explains that the audit is complete and we received the report which reveals NO FINDINGS. It does show; however, that we were in the red due to the Wegman’s Expansion Project, in addition to the fact that we paid off (2) small loans – the Crown Victoria Police Cruiser and the John Deere Excavator. Mike made a motion to advertise the Audit Summary – one time in the newspaper. John seconded. Motion passed.

**Open Bid Proposals for Heckscherville Playground Lighting Project** – Mike explains that (5) bids were received for this project. John opens each and reads the bids. The lowest bidder is J.B. Electric at $27,969.00. Mike makes a motion to award this project to the lowest bidder – J.B. Electric Co. – pending review of our engineering firm. John makes the motion. Motion passed.

**Authorize Payment of $23,932.48 to Spotts Brothers for Heckscherville Playground Improvements; Holding $1,000 for Grass Restoration** – Mike explains that a site review has been done; however, it has been agreed to hold $1,000 for re-seeding since the vegetation that was planted did not take. Mike makes a motion to authorize final payment to Spotts Brothers for this project in the amount of $23,932.48. John seconds. Motion passed.

**Local Government Unit Debt Act Paperwork** – Mike explains that in order to move forward with the USDA loan refinance, Solicitor Ed Brennan has asked the Board to sign the Local Government Unit Debt Act Paperwork. Mike makes the motion to sign the paperwork. John seconds. Motion passed.

**Authorize Alfred Benesch & Company to Advertise the Line Avenue Culvert Replacement Once the DEP Permit has been Processed** – Mike states that the Board would like to take action this evening to authorize the engineering firm to advertise the Line Avenue Culvert Replacement Project after the Department of Environmental Protection issues it’s permit. Mike makes the motion. John seconds. Motion passed.

**Authorize James D. Thomas to Sign Loan Documents for Refinancing USDA Loan – FNB** – Mike explains that the closing date for the USDA loan refinance is scheduled for June 6th at 11:00 a.m.; however, since he will not be able to make that appointment, the Board would like to authorize James D. Thomas to sign the documents. Mike makes a motion to authorize James D. Thomas to sign the loan re-finance and loan closing documents at the First National Bank of Minersville. John seconds. Motion passed.

**Authorize Solicitor to Advertise the Zoning Ordinance; Second Public Hearing Scheduled For June 27th, 2013** – Mike made a motion to authorize Solicitor Brennan to advertise the Zoning Ordinance. John seconded. Motion passed. The second public hearing for the Zoning Ordinance is scheduled for June 27th at 6:30 to be held consecutively with the June Supervisor’s Meeting.

**Planning Commission:**

All decisions are based on recommendations from the Planning Commission to the Board of Supervisors.

First Public Hearing for the Zoning Ordinance was held May 9th. -- There were no submissions for the meeting and no general public attendance at the Hearing.
Treasurer’s Report: Mike read the May 2013 Treasurer’s Report. John made the motion to accept the May 2013 Treasurer’s Report as read. Mike seconds. Motion passed. Mike made the motion to pay any / all outstanding bills at this time. John seconds. Motion passed. The Treasurer’s Reports are on file at the Township office for review upon request.

Police Report: Officer Dave Cromyak reads the May 2013 report. Mike makes the motion to accept the report as read. John seconds. Motion passed. All Police Reports are on file in the Police Department for review upon request.

Officer Cromyak addresses the issue of vandalism at the Heckscherville Playground and states that patrols will be increased at the playground and any information residents may have regarding vandalism may be reported to the police.

Note: OIC Clink asks that all electronic devices, as well as, items of value that are in vehicles be stored out of sight with the doors locked. There have been many cars broken into lately in the Minersville area. Also, he states that the Township has had many street signs vandalized and stolen over the past months. He urges residents to call the police if they feel something is not right or they see anyone causing vandalism.

FYI -- The best way to get in touch with an officer on duty is to call the Schuylkill County Communications Center. For emergencies – call 911. For all non-emergency issues – call 570-628-3792. The calls will be recorded so if there is an issue that arises later, it is documented by the County. You can leave a message on the Police Department voicemail (570-544-5631) for informational purposes but not if you need assistance.

Correspondence: None.

Old / New Business:

Code Enforcement – Code Enforcement Officer Kyle Kehoe of Benesch continues to work with Cass Police Department on several code-related issues throughout the Township. Kyle is also working with our Solicitor to accomplish getting the dilapidated structures / homes within the Township demolished – as they are viewed as a health & safety concern for the Community.

Mike urges residents & property owners to please CUT YOUR GRASS and maintain your properties!!!

Code Enforcement Officers are out driving around the Township a few days a week checking on property maintenance issues and issuing violations if necessary. Also, some of the current code issues that are being enforced and/or addressed by code enforcement officials are the rental housing inspections, demolition permits, as well as, building permits and inspections.

Supervisor’s NOTE: There is still a lot of nuisance littering that continues at our recycling site and we ask that residents to be aware of these issues and correct them. Anyone found in violation of the Recycling Ordinance will be subject to fines!!!
Adjournment – Mike makes a motion to adjourn. John seconds. Motion passed.

Meeting adjourned.

ATTEST: C. Michael Kulpeavage, Vice-Chairman
TIME MEETING ADJOURNED: 7:03 PM

ATTEST: John M. Walaitis, Assistant Secretary
TIME MEETING ADJOURNED: 7:03 PM

THE NEXT MONTHLY MEETING OF THE BOARD OF SUPERVISORS OF CASS TOWNSHIP WILL BE HELD ON Thursday, June 27th at 6:30 PM AT THE CASS TOWNSHIP MUNICIPAL BUILDING, DUNCOTT, PA.