The regular monthly meeting of the Board of Supervisors of Cass Township was held Thursday, March 28th, 2013 at 6:30 PM at the Township Municipal Building, Duncott, Pa.

Present at this meeting were the following: James Wentz, Karen Tropp, Bob Ryan, and Pete Ricigliano.

Chairman James D. Thomas called the meeting to order.

All recited the Pledge of Allegiance to the Flag.


Evelyn J. Bergan – Administrative Assistant, present.

The February 2013 Supervisor’s Meeting Minutes been placed at each seat for review. Jim asked the audience to please read them and if there are any corrections, please bring them to the attention of the Board before adjournment. Jim asked for questions and/or comments. Karen Tropp, Schaeffer’s Hill – inquired about the garbage/burning situations stated in the Code Enforcement portion of Old / New Business section. Hearing nothing further, Jim asked for a motion to approve the February 2013 Supervisor’s Meeting Minutes. John made the motion. Mike seconded. Motion passed.

Audience Discussion: Please raise your hand; state your name & address for the record.

Jim opens the floor for questions and comments regarding items listed on tonight’s agenda…

Hearing no questions or comments, Jim concludes this portion of the meeting and moves onto the items on the agenda.

Articles on the Agenda this month:

CTPD Hire – Scott Davis – Jim states that we have a police officer vacancy within the Department. We are in need of an officer who can work dayshift to handle the bus and school issues, etc. A candidate by the name of Scott R. Davis has been interviewed by Supervisors Walaitis and Kulpcavage. Both like him and John states that he feels Officer Davis will do a fine job for the Township. It is the decision of OIC Clink, as well as the Board members, that he be hired as a part-time officer – no benefits – at a rate of $16.70 per hour. Jim also notes that Scott is a full-time officer for Orwigsburg PD. Jim asks for a motion to hire Scott R. Davis as discussed. John made the motion. Mike seconds. Motion passed.

Adopt Rental Housing Fee Schedule Resolution # 2013-06 -- Jim states that our Solicitor has worked on a revision to address the issues of residents that refuse to comply with the Ordinance. Ed Bosack of Benesch has reviewed the revisions as well. Jim asked for a motion to adopt Resolution # 2013-06 as discussed. John made the motion. Mike seconds. Motion passed.
Planning Commission:

All decisions are based on recommendations from the Planning Commission to the Board of Supervisors.

Jim states that since there were no submissions; there was no March meeting.

Annual Field Request for the Softball Field by Scott Brennan – Jim explains that the Board has received a request for field use from Scott Brennan. As in the past, Scott coordinates the teams and sees that the field is maintained. Jim makes a motion to approve Scott Brennan’s request for use of the field. Mike seconds. Motion passed.

Authorize Solicitor to Advertise Taxpayer Bill of Rights Ordinance – Jim states that we have authorized our Solicitor twice to advertise this Ordinance in the past. The Board will authorize to advertise once again with the intent to adopt at our April meeting. Jim asked for a motion to authorize Solicitor Brennan to advertise this Ordinance as discussed. John made the motion. Mike seconded. Motion passed.

Authorize Solicitor to Advertise First Public Hearing for Zoning Ordinance – May 9th – Jim explains that initially our Zoning Ordinance (draft) included language regarding Marcellus shale but State mandates have caused issues, so the Marcellus shale language has been removed from the Zoning Ordinance and it’s now time to move forward. Jim asked for a motion to authorize our Solicitor to advertise the first public hearing to be held consecutively with the May 9th Planning Commission meeting at 6:30 p.m. – to be held with or without plan submissions. Mike made the motion. John seconded. Motion passed.

Treasurer’s Report: Mike read the February 2013 Treasurer’s Report. Jim made the motion to accept the February 2013 Treasurer’s Report as read and to pay any / all outstanding bills at this time. John seconds. Motion passed. The Treasurer’s Reports are on file at the Township office for review upon request.

Police Report: OIC Rick Clink reads the reports from February and March 2013. Jim asks for a motion to accept both reports as read. John makes the motion. Mike seconds. Motion passed. All Police Reports are on file in the Police Department for review upon request.

Note: OIC Clink states that the Township has had many signs vandalized and stolen over the past months. He urges residents to call the police if they feel something is not right or they see anyone causing vandalism.

FYI -- The best way to get in touch with an officer on duty is to call the Schuylkill County Communications Center. For emergencies – call 911. For all non-emergency issues – call 570-628-3792. The calls will be recorded so if there is an issue that arises later, it is documented by the County. You can leave a message on the Police Department voicemail (570-544-5631) for informational purposes but not if you need assistance.

Correspondence:

Schuylkill County Planning & Zoning – Jim states that the Board received a letter stating that the County will be holding a meeting to address the Hazardous Mitigation Plan – Jim holds up a poster that was sent with the letter showing the details of the meeting to be held on April 2nd, 2013. John Walaitis and Dan Cook of Benesch will be attending on behalf of the Township.

Old / New Business:

Code Enforcement – Code Enforcement Officer Kyle Keohoe of Benesch continues to work with Cass Police Department on several code-related issues throughout the Township. Kyle is also working with our Solicitor to accomplish getting the dilapidated structures / homes within the Township demolished – as they are viewed as a health & safety concern for the Community.
Jim runs through a summary of issues noted on the monthly Benesch Property Maintenance Report and urges residents & property owners to please maintain your properties; Code Enforcement Officers are out driving around the Township a few days a week checking on property maintenance issues and issuing violations if necessary.

Jim also adds that some of the current code issues that are being enforced / addressed by code enforcement officials are the rental housing inspections, demolition permits, as well as, building permits.

**Paving – Heckscherville Playground** – tentative starting date is March 29th, 2013.

**Woodside Project** – Township has secured the parcel that was needed to proceed with this project. Gary Bender of Schuylkill County will coordinate with Ed Bosack of Benesch and the work will go out for bid.

**Line Avenue Culvert Project** – Engineering work is complete and the work will go out for bid.

**Forestville Playground** – Will go out for bid in the spring.

**FEMA / PEMA Work** – Finishing up all requirements and projects.

**Supervisor’s NOTE**: John Walaitis states that there is a lot of nuisance littering that continues at our Recycling site and asks that residents to be aware of these issues and correct them. Jim Thomas adds that anyone found in violation of the recycling ordinance will be subject to fines!!!

**Adjournment** – Jim asked for a motion to adjourn. John made the motion. Mike seconds. Motion passed.

*Meeting adjourned.*

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**ATTEST:** James D. Thomas, Chairman

**Seal:**

**TIME MEETING ADJOURNED:** 6:51 PM

**ATTEST:** John M. Walaitis, Assistant Secretary

**TIME MEETING ADJOURNED:** 6:51 PM

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THE NEXT MONTHLY MEETING OF THE BOARD OF SUPERVISORS OF CASS TOWNSHIP WILL BE HELD ON **Thursday, April 25th at 6:30 PM** AT THE CASS TOWNSHIP MUNICIPAL BUILDING, DUNCOTT, PA.