Typed: August 10th, 2013

The regular monthly meeting of the Board of Supervisors of Cass Township was held Thursday, June 27th, 2013 at 6:30 PM at the Township Municipal Building, Duncott, PA.

Present at the meeting were the following: Kristen Beers, Ann Marie Kellman-DeFrank, James Wentz, Bob Ryan, Tina Skibiel, Robert Wentz and Sharon Wentz.

Chairman James D. Thomas called the meeting to order.

All recited the Pledge of Allegiance to the Flag.

Jim states that the May 2013 minutes are at your seats. Please review them and inform the Board by the end of this meeting if you feel there are changes necessary. Jim asked for a motion to dispense the reading of the minutes and accept them as printed if there are no corrections or omissions. Mike made the motion. John seconds. Motion passed.


Evelyn J. Bergan – Administrative Assistant, present.

Audience Discussion: Please raise your hand; state your name & address for the record.

Jim opens the floor to the audience for questions and comments...

Hearing no comment, Jim concludes the audience discussion and moves on to the items on the agenda for this evening.

PUBLIC HEARING: SALDO Amendments & Proposed Zoning Ordinance – This portion of the meeting is recorded verbatim by a court stenographer and will not appear in the minutes of this meeting as it is a separate record.

Authorize Alfred Benesch to Advertise Forestville Playground Improvements for Bid – Jim explains that we were awarded a DCNR grant in the amount of $40,000. The Township is required to contribute a $20,000 match. These new improvements will be the addition of play structures. The work must go out for bid so at this time, the Board would like to authorize Benesch to advertise for bids. Jim asks for a motion. John seconds. Motion passed.

Authorize Solicitor to Advertise for Public Hearing to Form the Cass Township Municipal Authority as per Resolution # 2011-07 -- Jim explains that when Brian Canfield was Chairman of the Board in 2011, a resolution was drafted to form the Authority, however; we did not move any further from that point. It is now time to do so. Jim asks for a motion to authorize Solicitor Brennan
to advertise for public hearing to formally establish the Municipal Authority. John made the motion. Mike seconds. Motion passed.

**Green Avenue Condemnation Resolution # 2013-08** – Jim explains that this item is a formality recommended by our Solicitor to conclude the Declaration of Taking of land owned by Elizabeth Haldeman (formerly held by Harry and Mary Matz); Milton L. Snyder Jr. and Helen Snyder; and Cassel Coal Company which was executed in order to extend Green Avenue. Jim asks for a motion. Mike made the motion. John seconds. Motion passed.

**Planning Commission** – NO JUNE MEETING

**Treasurer’s Report** – Mike read the Treasurer’s Report. Jim made a motion to approve the report as read and to pay all outstanding bills. John seconds. Motion passed. *Reports are on file in the Municipal Office for review.

**Police Report** -- In OIC Clink’s absence, Jim reads the report and asks for a motion to accept the report as read. John makes the motion. Mike seconds. Motion passed. *Reports are on file in the Police Department for review.

**Correspondence** -- None.

**Road Foreman Report** – Jim explains that this report is being added to the agenda/meeting to give a summary of work that is being done during the month by the Road Crew. John reads the report. Jim asks for a motion to accept the report. Mike makes the motion. Jim seconds. Motion passed. *Reports are on file in the Municipal Office for review.

**OLD / NEW Business** – Jim gives an overview of the engineer’s report and states that Kyle Kehoe continues to work on permitting and code issues. Chris Madera is handling registration and inspections for rental properties. Heckscherville Playground Lighting Project is underway; and Forestville Playground’s Projects are moving forward as well.

With no further business at hand, Jim asks for a motion to adjourn. Mike makes the motion. John seconds. Motion passed; meeting adjourned.

Time Meeting Adjourned: 6:44 p.m.

ATTEST: James D. Thomas, Chairman
TIME OF ADJOURNMENT: 6:44 PM

ATTEST: John M. Walaitis, Asst. Secretary
TIME OF ADJOURNMENT: 6:44 PM

The next regular **Supervisor’s Meeting** of the Township of Cass will be held on **July 25th 2013 @ 6:30 PM** at the Cass Township Municipal Building.