The regular monthly meeting of the Board of Supervisors of Cass Township was held Thursday, August 30th 2012 at 6:30 PM at the Township Municipal Building, Duncott, Pa.

Present at this meeting were the following: Margaret Doyle, Dee Kulpcavage, Tina Skibiel, Joyce Cutler, Paul Fesnock, Joe Geles, Chris Ternowchek, James Wentz, Bob Ryan, and Pete Ricigliano.

Chairman James D. Thomas called the meeting to order.

All recited the Pledge of Allegiance to the Flag.


Corporal Danielle J. Perry -- Cass Township Police -- present.

Evelyn J. Bergan – Administrative Assistant, present.

The July 2012 Supervisor Meeting Minutes have been placed at each seat for review. Jim asked the audience to please read them and if there are any corrections, please bring them to the attention of the Board before adjournment. Jim asked for questions and/or comments. Hearing none, he then asked for a motion to approve the July 2012 Supervisor’s Meeting Minutes. John made the motion. Mike seconded. Motion passed.

Audience Discussion: Please raise your hand; state your name & address for the record.

Jim opens the floor for questions and comments...

Chris Ternowchek, Flag Lane – Asked when the guys (referring to the road crew) are going to start cutting grass and stated specific areas that she would like cut. She also asked when the property at 2 Flag Lane will be cleaned up and what the Township Office hours are.

Joyce Cutler, Oak Lane – Asked for a FEMA update.

Hearing no further questions or comments, Jim concludes this portion of the meeting and moves onto the items on the agenda.

Articles on the Agenda this month:

Authorize Alfred Benesch to Advertise for Bid Proposals for Heckscherville Playground Improvements:
Jim explained that we are moving forward with improvements to the playground – they will include a small child play structure, as well as, a basketball court. We are currently anticipating the Notice to Proceed from DCNR (Department of Conservation and Natural Resources) – from which we’ll be receiving grant funding. The Board also wishes to add some lighting as was done at the Forestville Playground; however, it is an ineligible expense under the grant and requires a separate proposal. Jim asked for a motion to authorize Benesch to advertise for bid proposals for the Heckscherville Playground Improvements. John made the motion. Mike seconded. Motion passed.
Planning Commission Member Appointment – Pete Ricigliano -- Jim states that since the Board accepted the resignation of James Wentz from the Commission at our June meeting, there is now a vacancy that needs to be filled. Mike expressed to the Board that he spoke to Pete Ricigliano and feels Pete would be a good candidate for the position and is agreeable to accept. Jim asked for motion to appoint Pete Ricigliano to fill the member vacancy on the Planning Commission. Mike made the motion. John seconded. Motion passed.

Advertise Executive Sessions for Sept. 19th; Oct. 17th; Nov. 19th; and Dec. 10th to be held at Solicitor Brennan’s Office at 6 p.m. – Jim explains that additional executive sessions are needed by the Board for the remainder of this year. Jim asked for a motion to authorize Solicitor Brennan and / or his staff to advertise the additional dates. John made the motion. Mike seconded. Motion passed.

Supplemental Improvements and Developments Agreement between SEDCO and Cass Township for Lot # 6 and Lot # 3 – Jim explains that Frank Zukas of SEDCO attended our June Meeting and explained the agreements in detail. Since then, our Solicitor has added additional language to the agreement which covers the Township from a legal standpoint. The Board has reviewed and has no issues with the revisions. Jim asked for a motion to accept the agreement between Cass Township and SEDCO as discussed. John made the motion. Mike seconded. Motion passed.

Planning Commission:

All decisions are based on recommendations from the Planning Commission to the Board of Supervisors.

PC Meeting was on August 9th, 2012 at 6:30 pm to review (3) submissions.

The PC recommends the Board grant final approval of the Panak Subdivision. Jim asks for a motion. Mike made the motion. John seconded. Motion passed.

No action by the Board necessary for the other two submissions at this time.

Brooks Rentals, LLC – was granted conditional approval by the PC and was given 60 days to comply with the PC’s recommendations.

Then next PC meeting will be held on September 13th – for (1) one submission.

Treasurer’s Report: Mike presented the July 2012 Treasurer’s Report. Jim asked for questions and comments. Hearing none, Jim asked for a motion to approve the July 2012 Treasurer’s Report and pay all outstanding bills as can be paid at this time. John seconded. Motion passed.

The Treasurer’s Reports are on file at the Township office for review upon request.


All Police Reports are on file in the Police Department for review upon request.

Please remove all abandoned vehicles from your properties. The Police Department will continue to move forward with having them tagged and removed.

Correspondence:
**Schuylkill County Fall Recycling and Clean-up**: Jim states that we have received notification of collection dates and times for the annual event to be held in Minersville, as well as, surrounding areas during the month of September. Jim states that the information was published in the Republican and can also be found on the Cass Township and Schuylkill County websites for anyone wishing to find out more in detail.

**Old / New Business:**

**Code Enforcement** – Code Enforcement Officer Kyle Kehoe of Benesch continues to work with Cass Police Department on several code-related issues throughout the Township.

**Rental Housing Notices** – to date, (10) ten notices have already been sent to landlords of rental properties. It seems that the landlords are not responding to the Code Enforcement requests, so now the next step will be posting of properties in an effort to get the landlords to comply. Jim adds that this practice exists in other municipalities and its purpose is to safeguard the residents living in the rental properties.

Jim runs through a summary of issues noted on the monthly Benesch Property Maintenance Report and urges residents & property owners to please cut their grass and maintain your properties; Code Enforcement Officers are out driving around the Township a few days a week checking on property maintenance issues and issuing violations if necessary.

**Township Recycling Center – Please read the sign hanging at the site – it lists recyclable items as well as non-recyclable items.**

**Do NOT put non-recyclable items or garbage into the bins!!**

**Adjournment** – Jim asked for motion to adjourn. John made the motion. Mike seconded. Motion passed. Meeting adjourned.

ATTEST: James D. Thomas, Chairman
TIME MEETING ADJOURNED: 6:48 PM

ATTEST: John M. Walaits, Assistant Secretary
TIME MEETING ADJOURNED: 6:48 PM

THE NEXT MONTHLY MEETING OF THE BOARD OF SUPERVISORS OF CASS TOWNSHIP WILL BE HELD ON **Thursday, September 27th at 6:30 PM** AT THE CASS TOWNSHIP MUNICIPAL BUILDING, DUNCOTT, PA.