The regular monthly meeting of the Board of Supervisors of Cass Township was held **Thursday, August 25th, 2011** at 6:30 PM at the Township Municipal Building, Duncott, Pa.

Present at this meeting were the following: Mike Kulpcavage, Bob Ryan, James Wentz, Paul Fesnock, Chris Ternowchek, Bob Rizzardi, John Schumann, and Frank Zukas.

Chairman Brian Canfield called the meeting to order.

All recited the Pledge of Allegiance to the Flag.

Roll Call of Officers – James D. Thomas - present, John M. Walaitis – present, Brian P. Canfield -present.

Cass-Foster Police Chief Anthony M. Kuklinski - present.

Evelyn J. Bergan – Administrative Assistant, present.

The August 2011 Supervisor Meeting Minutes have been placed at each seat for review. Brian asked the audience to please read them and if there are any corrections, please bring them to the attention of the Board before adjournment. Brian asked for questions and/or comments. Hearing none, he then asked for a motion to approve the August 2011 Supervisor’s Meeting Minutes. Jim made the motion. John seconded. Motion passed.

**Articles on the Agenda this month:**

**Formal Action To Release Schuylkill Economic Development Corporation (SEDCO) and Sovereign Bank (Bank) from the Third Party Escrow Agreement.** During last month’s meeting, Brian gave an overview and explanation of the 3rd party escrow agreement now transferred to Lot #6. With this agreement, there is a matured CD that is presently held by Sovereign Bank. SEDCO was looking for a better investment opportunity but in order to do so, Sovereign Bank must release the CD. They need a letter that authorizes the release. Frank Zukas has requested that the Board send the Bank the letter they need. Brian asked for questions and comments. Hearing none, he asked for a motion to approve and send a letter to Sovereign Bank requesting release of the CD – which is ticket # 5419 in the amount of $487,699.00 for the 3rd Party Escrow Agreement -- Lot #6. John made the motion. Jim seconded. Motion passed.

**Stratix Copier / Printer Lease Agreement** – Brian explains that our current copier lease with Fraser Advanced Information Systems expires in November of this year. He and Jim have done research and found that we could lease a new copier / multifunction machine for considerably less than what we are paying now. Stratix Systems offers a lease plan for $141.00 per month for 36 months. Brian asked for questions and comments. Hearing none, he asked for a motion to approve the copier lease agreement as drafted from Stratix Systems for $141.00 per month for 36 months. Jim made the motion. John seconded. Motion passed.
Police Personnel Formal Action:

Accept Officer Resignation – Brian states that Officer Shawn Mowery submitted a resignation letter on August 1st – the Board would like to take formal action to accept his resignation at this time. Brian asks for questions and comments. Hearing none, Brian makes the motion to accept Officer Shawn Mowery’s resignation. Jim seconds. Motion passed.

Re-Establish Positions of Sergeant and Corporal – Brian states that the Board would like to re-establish the rank of Sergeant and Corporal Positions within the Cass-Foster Police Department. He explains that in 2007 when the police department was re-structured, those two positions were established. However, they have been vacant for approximately two years. On the recommendation of Chief Kuklinski, the Board would like to re-establish both positions and set the hourly rates – Sergeant’s rate is $16.95 per hour / no benefits and the Corporal rate is $16.70 per hour / no benefits. He asked for questions and comments. Hearing none, Brian asked for a motion to re-establish the Sergeant’s position with an hourly rate of $16.95 per hour / no benefits. John made the motion. Jim seconded. Motion passed. Brian then asked for a motion to re-establish the Corporal’s position with an hourly rate of $16.70 per hour / no benefits. John made the motion. Jim seconded. Motion passed.

Formal Action -- Advertise No Parking Ordinance – Brian explained that initially this Ordinance was specified to address parking issues at the Highridge Business Park. Now it has been altered to address all State Highways in Cass Township. Brian adds that in order for the ordinance to be enforced, the roads have to be designated and a traffic study has to be performed and completed by benesch. Chief Kuklinski explains the Ordinance and the study required by benesch – also adding some of the issues with tractor trailers that we have been experiencing over the past few years since Highridge has been developed and traffic has increased. Brian asked for questions and comments. Hearing none, he asked for a motion to authorize our Solicitor to advertise the No Parking Ordinance as required. John made the motion. Jim seconded. Motion passed.

Formal Action – Authorize Solicitor to Draft and Advertise (when applicable) the Following Ordinances:

Rental Housing Ordinance -- Brian explained that this Ordinance will address issues of Property Maintenance, as well as, several other Uniform Construction Code (UCC) issues specific to rental properties that have been problems in the past.

Real Estate Registry Ordinance – Brian explained that this Ordinance will make the Township aware of when a property has been transferred to new owners.

Fire Insurance Escrow Account Ordinance – Brian explained that the Ordinance will address the issues that we currently have where homes have burned and property owners have abandoned them – doing nothing to clean up the debris. This Ordinance will force people to do something with those properties.

Fireman’s Relief Ordinance – New ordinance recommended by Solicitor Brennan.

Mutual Aid Ordinance for Fire Companies – New ordinance recommended by Solicitor Brennan.

Brian asks for questions and comments. Hearing none, he states that our Solicitor recommended that we take formal action to authorize him to draft and advertise (when applicable) all five (5) Ordinances. Brian asked for a motion to authorize our Solicitor Ed Brennan to draft and advertise all five (5) Ordinances just discussed at tonight’s meeting. Jim made the motion. John seconded. Motion passed.
Grigalonis Conservatorship – Authorize Solicitor to Petition the Court for Conservatorship:  
Brian explains that this has been a long process. Our code enforcement officials have condemned the property. Grigalonis was given 21 days to complete repairs to comply with code. According to the court order, they were permitted to be on the property for work purposes and then they would have to leave the premises. They did not do the work and refused to vacate the property. Cass-Foster Police have been there several times as well. At this point, the Township has done everything possible to try to get this property rehabilitated. We are now being forced to petition the court so that we may take over this nuisance property and make things right. Brian asks for questions and comments. Paul Fesnock, S. Maple Avenue – Asked if a person was having a hard time, would you put them out on the street. Hearing no further inquiries, Brian makes a motion to authorize Solicitor Ed Brennan to petition the court for conservatorship of the Grigalonis Property on Flag Lane. Jim seconds. Motion passed.

Planning Commission:  
Note: All decisions are based on recommendations from the Planning Commission to the Board of Supervisors.

Brian states that the August Meeting was canceled due to no submissions. There was one submission for September from Brook Rentals, LLC and Ringtown Rentals, LLC.

PC will hold their meeting on September 8th, 2011 at 6:30 p.m.

Treasurer’s Report: Jim presented the July Treasurer’s Report. Jim asked for questions and comments. Hearing none, Brian made the motion to accept the July 2011 Treasurer’s Report and pay all outstanding bills as can be paid at this time. John seconded. Motion passed. The Treasurer’s Reports are on file at the Township office for review upon request.


Correspondence:

There was no correspondence to report for the August meeting.

Old / New Business:

Reading Anthracite Properties – Equity Action: Brian explained that there are currently eight (8) properties owned by Reading Anthracite that have existing code enforcement violations. In order to rectify this situation, Solicitor Ed Brennan will be filing an equity action within the next 30 days. Ed will be attending the next meeting in September to update and answer any / all questions.

Code Enforcement – Brian states the Kyle Kehoe of Benesch has been working with our police dept. on several code-related issues. The process of getting these issues under control is moving along nicely.

Schaeffer’s Hill Road – Brian states paving is schedule for tomorrow – Friday, August 26th.

Woodside Road – Brian states that Benesch will provide a scope of work very soon.
Discussions from the Audience:

Paul Fesnock, S. Maple Avenue – Stated that Blythe Water Authority saw cut and dug up a portion of S. Maple Avenue but didn’t come back to fix it. He asked if the Township could call them.

Adjournment – Hearing no further discussions from the audience, Brian asked for a motion to adjourn. John made the motion. Jin seconded. Motion passed. Meeting adjourned.

ATTEST: Brian P. Canfield, Chairman
TIME MEETING ADJOURNED: 7:11 PM

ATTEST: James D. Thomas, Vice-Chairman
TIME MEETING ADJOURNED: 7:11 PM

THE NEXT MONTHLY MEETING OF THE BOARD OF SUPERVISORS OF CASS TOWNSHIP WILL BE HELD ON Thursday, September 29th at 6:30 PM AT THE CASS TOWNSHIP MUNICIPAL BUILDING, DUNCOTT, PA.