The regular monthly meeting of the Board of Supervisors of Cass Township was held Thursday, March 24th, 2011 at 6:30 PM at the Township Municipal Building, Duncott, Pa.

Present at this meeting were the following: Michael Kulpcavage, Joyce Cutler, Tina Skibiel, Dan Sborz, and John Schumann.

Chairman Brian Canfield called the meeting to order.

All recited the Pledge of Allegiance to the Flag.


Officer, Gerry Daley -- Cass-Foster PD -- present.

Evelyn J. Bergan – Administrative Assistant, also present.

The February 24th, 2011 Supervisor Meeting Minutes and the March 2nd, Special Meeting Minutes have been placed at each seat for review. Brian asked the audience to please read over both sets and if there are any corrections, please bring them to the attention of the Board before adjournment. Brian asked for questions and/or comments. Hearing none, he then asked for a motion to approve the February 24th, 2011 Supervisor’s Meeting Minutes. John made the motion. Jim seconded. Motion passed. Brian then asked for a motion to approve the March 2nd, 2011 Special Meeting Minutes. John made the motion. Jim seconded. Motion passed.

**Articles on the Agenda this month:**

**Onufrey Property – County Demolition Program Action** – Brian explained that this property was one that is under conservatorship by the Township. The Township has been awarded funding by the County demolition program to demolish the structure also known as 0 Valley Road. As part of the required process, demolition has gone out for bid and the lowest bidder is Madonna Enterprises. Brian asked if there were any questions or comments. John Schumann, High Road – Asked about the final bid. Brian stated that the Township will spend approximately $2,200.00 including legal fees to have this property demolished. Hearing nothing further, Brian asked for a motion to authorize payment and to apply any/all liens against the property in order to recoup any Township funds spent during the demolition process. John made the motion. Jim seconded. Motion passed.

**Cass Township Ball Field Request** – Brian explains that the Board has received the annual written letter from Scott Brennan requesting use of the ball field. As always, proof of insurances will be provided to the Township. Scott will coordinate a schedule so that Little League and other local teams can utilize the field as well. Brian asked for questions and comments. Hearing none, he asked for a motion to approve the
request for use of the Cass Township Ball Field for the 2011 season. Jim made the motion. John seconded. Motion passed.

**Personnel Action – Road Department Hirings** -- Brian explained that the Board has put a lot of time and effort into the day to day road department issues and we all agree that if we hire good quality people going forward, that will no longer be necessary. He stated that 29 candidate applications were submitted (including ones from last year). The Board has thought long and hard about this decision, including revising the salary structure for the road department, and wants to take formal action tonight to hire Ray Minder and Bob Marshall. Jim states that this job is set aside from being in a Supervisor’s seat (referring to Ray) – we are not hiring a Supervisor but pointed out that while Ray was in that capacity, he worked on the building’s heating system, plowed roads, rode around during ice and snow in the very early morning hours to check road conditions, etc. – all on his own time. Brian agreed with Jim, adding that Ray spent a lot of time working for the Township, using his own equipment at times, and did a great job with it. Ray knows the job – no training time is necessary. No other candidate is a better fit for the lead man position. Bob Marshall is another quality guy – he has been with PennDOT 30+ years; can do handy work and vehicle maintenance, and can assess a situation when issues occur – all qualities necessary to fulfill the duties of the position. Brian states that Ray Minder would be hired in a lead man position at a rate of $19.00 per hour – full-time with full benefits (employee only). Bob Marshall would be hired at a rate of $16.00 per hour – full-time – full benefits (employee only); however, he does not need medical. Brian asked for questions and comments. Hearing none, he asked for a motion to hire Ray Minder as lead man for the road department position at a rate of $19.00 per hour with full benefits (employee only) – pending successful results of a physical and drug screening. Brian made the motion. Jim seconded. Motion passed. Roll Call Of Officers – James D. Thomas – yes. John M. Walaitis – no. Brian P. Canfield – yes. Brian then asked for a motion to hire Bob Marshall at a rate of $16.00 per hour – full time – full benefits (employee only); but he does not need medical – pending successful results of a physical and drug screening. Brian made the motion. Jim seconded. Motion passed. Roll Call Of Officers – James D. Thomas – yes. John M. Walaitis – yes. Brian P. Canfield – yes.

**Planning Commission:**

Note: All decisions are based on recommendations from the Planning Commission to the Board of Supervisors.

March Planning Commission Meeting was held on March 10th, 2011 at 6:30 p.m.

Brian explains that WJP Engineers submitted revised plans for the Highridge Travel Plaza; However, they have been formally tabled for 60 days. It is necessary for WJP to address all comments stated in the review letter submitted to Benesch & Co. and to submit a preliminary / final set of plans. This will determine whether an April Meeting will take place. No action by the Supervisors is necessary tonight.


**Police Report:** As requested by Chief Anthony Kuklinski, Officer Gerry Daley was in attendance at tonight’s meeting to present the March 2011 report. Brian asked if there were any questions or comments. Hearing none, Brian asked for a motion to accept the March 2011 report as read. John made the motion. Jim seconded. Motion passed. As always, all Police Reports are on file in the CFPD Station for review.

Joyce Cutler, Oak Lane – States that with the nicer weather, the dirt bikes are out of control.
Correspondence:

2010 Census Results – Brian states that the results show a population of 1,958 for the Township. He noted that in comparing to the 2000 census, he disputes the number since it included the federal prison. He states that the revised 2000 Census population was 1,840 - and an accurate increase would be approximately 118 between 2010 and 2000.

Old / New Business:

Code Enforcement – Brian explains that Benesch has been working steadily to tackle several of the blighted property issues. He adds that Code Enforcement Officer, Kyle Kehoe, is also working diligently on other property maintenance issues throughout the Township. Several of the nuisance properties are located in the Valley – although there are others throughout such as Forestville and Black Heath. Brian states that the District Justice who hears these cases seems to be respectful of our goals to clean up and get this done – property owners are being found guilty in court. Jim adds that Chief Tony Kuklinski has met with Kyle Kehoe – they will work together on some of these issues. Jim also states that Tony is finding out that when a vehicle is tagged, some of the owners will move the vehicle for a time and then return it to the property. Jim states that there are detailed records kept – the police know what vehicles they tag and the property they were tagged on – he urges people not to hide the vehicles – if the same vehicles are found back on the property or elsewhere in the Township, it will only aggravate the situation.

A Note of Thanks – Brian took a moment to thank everyone involved with helping during the recent flooding – specifically those who were outside the building along Valley Road – the fire companies and their members specifically Clover Fire Company, CFPD Officers, and all emergency personnel, PennDOT and Jamie Wentz who volunteered whatever was necessary to clean up. Much thanks to everyone for your efforts – they are greatly appreciated.

Discussions from the Audience:

Dan Sborz, Heckscherville – Stated that he was present on behalf of resident Joe Geles and his neighbors (who could not be present) whose homes were affected by the flooding. He asked if anything is going to be addressed with this issue.

Adjournment – Hearing no further discussions from the audience, Brian asked for a motion to adjourn. Jim made the motion. John seconded. Motion passed. Meeting adjourned.

ATTEST: Brian P. Canfield, Chairman
TIME MEETING ENDED: 7:07 PM

ATTEST: James D. Thomas, Vice-Chairman
TIME MEETING ADJOURNED: 7:07 PM

THE NEXT MONTHLY MEETING OF THE BOARD OF SUPERVISORS OF CASS TOWNSHIP WILL BE HELD ON Thursday, April 28th at 6:30 PM AT THE CASS TOWNSHIP MUNICIPAL BUILDING, DUNCOTT, PA.