Cass Township Board of Supervisors
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Typed: March 21, 2011

The regular monthly meeting of the Board of Supervisors of Cass Township was held Thursday, February 24th, 2011 at 6:30 PM at the Township Municipal Building, Duncott, Pa.

Present at this meeting were the following: Michael Kulpavage, Bob Ryan, Margaret Doyle, Tina Skibiel, Bob Rizzardi, and James Wentz.

Chairman Brian Canfield called the meeting to order.

All recited the Pledge of Allegiance to the Flag.


Officer, Gerry Daley -- Cass-Foster PD – present.

Evelyn J. Bergan – Administrative Assistant, also present.

The January 27th, 2011 Supervisor Meeting Minutes and February 9th, 2011 Work Session Minutes have been placed at each seat for review. Brian asked the audience to please read over both sets and if there are any corrections, please bring them to the attention of the Board before adjournment. Brian asked for questions and/or comments. Hearing none, he then asked for a motion to approve the January 2011 Supervisor’s Meeting Minutes. John made the motion. Jim seconded. Motion passed.

Brian then asked for a motion to approve the February 9th, 2011 Work Session Minutes. John made the motion. Jim seconded. Motion passed.

Articles on the Agenda this month:

Jenkins Property Demolition – Brian explained that a court hearing was held to petition the court to proceed with a demolition order for this property located on Sunbury Road. Four (4) phone quotes were obtained from contractors and presented to Judge Miller. Brian read the quotes. Judge Miller approved the demolition order. Robert Wentz is lowest bidder at $4,500.00. Brian asked for questions and comments. Hearing none, Brian asked for a motion to award demolition of Jenkins Property (Sunbury Road) to Robert Wentz in the amount of $4,500; and also to apply any and all liens to the property to recoup any Township funds spent during the demolition process. John made the motion. Jim seconded. Motion passed.

Used Backhoe Purchase – Brian explains that the Township is in need of a backhoe but we are not in a position to purchase a new machine. John has done the leg work on locating one and he found one located and owned by Jackson Township. He and Gery took the trip to inspect it and it was found to be in great shape and comes with several accessories. The backhoe is a 2001 John Deere with 3,000 hours. Jackson Township is asking $35,000.00 and if we purchase from another municipality, we are not required to put out for bids. All of this was discussed with John Davis of PennDOT – we are approved to use Liquid Fuels funds for this purchase. However, in order not to deplete our reserve fund or stop any road improvements
that John would like to complete this season, the Board has decided to take a one year loan to keep cash flow. Jim contacted both First National Bank of Minersville and Miners Bank to obtain interest rates. Miners Bank was giving a slightly better rate so Jim met with Shaun Stehr, Commercial Loan Officer at Miners Bank, and discussed obtaining a loan in the amount of $17,500.00 to be paid off in one year’s time. Brian adds that Jim and Evelyn will need to be authorized to sign bank documents to proceed with the loan. There is also a delivery fee of $200.00 to get the machine here. It’s been agreed that we will split the fee with Jackson Township – they pay $100.00 and Cass Township pays $100.00. Brian asked for questions or comments. Jamie Wentz, W. Elk Lane – had comments about purchasing a new machine rather than used and also about monthly payments. Hearing nothing further, Brian asked for a motion to approve the purchase of a 2001 John Deere Backhoe from Jackson Township in the amount of $35,000.00. John made the motion. Jim seconded. Motion passed. Brian asked for a motion to obtain a loan from Miners Bank for $17,500.00 with an interest rate of 3.25% for the purchase of 2001 JD Backhoe – and to authorize Jim and Evelyn to sign any and all bank loan documents necessary to obtain the loan. John made the motion. Jim seconded. Motion passed.

New Police Vehicle – Brian explained that our 2002 Impala police cruiser has paid its dues and the Board is looking to purchase a new vehicle for Cass-Foster Police Department. As a recommendation of Chief Tony Kuklinski, we would like to purchase a 2011 Ford Crown Victorian in the amount of $32,193.00. However, this vehicle is being discontinued and orders need to be submitted by 2/28/2011. Tony has done all the leg work for this purchase and is asking the Board for authorization to purchase and order the vehicle with all necessary accessories by the deadline. Foster Township Supervisors agreeable to purchase and will contribute to the vehicle purchase. Brian thanks the Foster Township Supervisors for their cooperation. Brian asks for questions and comments. Hearing none, Brian asks for a motion to authorize the purchase of a 2011 Ford Crown Victorian (police vehicle) with all necessary accessories. Jim makes the motion. John seconded. Motion passed. Note: Delivery is expected in June of this year.

Planning Commission:

Note: All decisions are based on recommendations from the Planning Commission to the Board of Supervisors.

Brian consults with Mike Kulpcavage to confirm there was no February PC meeting. However, there will be a March Meeting since there was one submission for the Travel Plaza – Highridge Business Park.


Police Report: As requested by Chief Anthony Kuklinski, Officer Gerry Daley was in attendance at tonight’s meeting to present the February 2011 report. Brian asked if there were any questions or comments. Hearing none, Brian asked for a motion to accept the February 2011 report as read. John made the motion. Jim seconded. Motion passed. As always, all Police Reports are on file in the CFPD Station for review.

Correspondence: None.

Old / New Business:

Code Enforcement – Brian explains that Benesch has been working steadily to tackle several of the blighted property issues. He adds that Code Enforcement Officer, Kyle Kehoe, is also working diligently on other property maintenance issues throughout the Township.

Onufrey Property, 0 Valley Road – Brian states that the Township has conservatorship of this property and it’s in process of being demolished through the County Demolition program. Brian states that Judge
Dolbin has approved the demolition order. Ed Brennan has taken care of all the legal documents and filings. Jim attended the bid opening on 2/16/2011 at the Schuylkill County Courthouse. Cass Township was awarded grant funding to demolish this property. The County will pay 75% of the demolition and Cass will be required to pay 25%, or $1,825 plus a $400 asbestos assessment – for a total of $2,225.00. No action is necessary – this update is for informational purposes only.

Schuylkill County Bicentennial Tree Meeting – Brian states that a red maple has been chosen for Cass Township to commemorate Schuylkill County’s Bicentennial. The tree will arrive in April – the planting date will be close to Arbor Day. It will be planted here in the Municipal Building / Child Development yard area.

Discussions from the Audience: None.

Adjournment – Hearing no further discussions from the audience, Brian asked for a motion to adjourn. Jim made the motion. John seconded. Motion passed. Meeting adjourned.

ATTEST: Brian P. Canfield, Chairman
TIME MEETING ENDED: 6:55 PM

ATTEST: James D. Thomas, Vice-Chairman
TIME MEETING ADJOURNED: 6:55 PM

THE NEXT MONTHLY MEETING OF THE BOARD OF SUPERVISORS OF CASS TOWNSHIP WILL BE HELD ON Thursday, March 24th at 6:30 PM AT THE CASS TOWNSHIP MUNICIPAL BUILDING, DUNCOTT, PA.